



**CS2400  
Alterra®  
Freestanding  
Wood Stove**

**Owner's & Installation Manual**



Tested by:



*Installer:* Please complete the details on the back cover  
and leave this manual with the homeowner.

*Homeowner:* Please keep these instructions for future reference.

Thank-you for purchasing a  
**REGENCY FIREPLACE PRODUCT.**

The pride of workmanship that goes into each of our products will give you years of trouble-free enjoyment. Should you have any questions about your product that are not covered in this manual, please contact the **REGENCY DEALER** in your area.

Keep those **REGENCY FIRES** burning.

**SAFETY NOTES:**

If this wood stove is not properly installed, a house fire may result. For your safety, follow the installation instructions, contact local building or fire officials about restrictions and installation inspection requirements in your area.

This appliance needs fresh air for safe operation and must be installed with adequate combustion air available to the room in which it is to be operating. Air starvation or icing of the chimney system may result.



# WARNING!



**HOT GLASS WILL  
CAUSE BURNS**

**DO NOT TOUCH GLASS  
UNTIL COOLED**

**NEVER ALLOW CHILDREN  
TO TOUCH GLASS**



This is a copy of the label for reference only, that accompanies each **CS2400 Wood Stove**. We have included a copy of the contents here for your review.

**NOTE:** Regency units are constantly being improved. Check the label on the unit and if there is a difference, the label on the unit is the correct one.

duplicate serial number		<b>370</b>																																				
LISTED SPACE HEATER, SOLID FUEL TYPE, ALSO SUITABLE FOR MOBILE HOME INSTALLATION MODEL: <b>REGENCY FREESTANDING STOVE - CS2400</b> TESTED TO: ULC S627-00 / UL 1482-2010 REPORT NO:219-S-02d-2		<b>DO NOT REMOVE THIS LABEL</b>  <b>370</b>																																				
<p>INSTALL AND USE ONLY IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION AND OPERATING INSTRUCTIONS. CONTACT LOCAL BUILDING OR FIRE OFFICIALS ABOUT RESTRICTIONS AND INSTALLATION INSPECTION IN YOUR AREA. USE 150 MM (6 IN.) DIAMETER MINIMUM 24 MSG BLACK OR 28 MSG BLUED STEEL CONNECTOR WITH LISTED UL103 HT FACTORY-BUILT CHIMNEY SUITABLE FOR USE WITH SOLID FUELS OR MASONRY CHIMNEY.</p> <p>SEE LOCAL BUILDING CODE AND MANUFACTURER'S INSTRUCTIONS FOR PRECAUTIONS REQUIRED FOR PASSING A CHIMNEY THROUGH A COMBUSTIBLE WALL OR CEILING. DO NOT PASS CHIMNEY CONNECTOR THROUGH COMBUSTIBLE WALL OR CEILING. DO NOT CONNECT THIS UNIT TO A CHIMNEY FLUE SERVING ANOTHER APPLIANCE.</p> <p>MOBILE HOME CERTIFICATION, "ROOM HEATER SOLID FUEL TYPE, ALSO FOR USE IN MOBILE HOMES."</p> <p>INSTALLER ET UTILISER SEULEMENT SELON LES INSTRUCTIONS D'INSTALLATION ET D'UTILISATION DU FABRICANT.</p> <p>CONTACTER LES RESPONSABLES DU BÂTIMENT OU DU SERVICE-INCENDIE DE VOTRE RÉGION POUR CONNAÎTRE LES RESTRICTIONS ET EXIGENCES D'INSPECTION DANS VOTRE RÉGION.</p> <p>UTILISER UN CONNECTEUR D'UN DIAMÈTRE MINIMAL DE 150 MM (6 PO) 24 MSG EN ACIER NOIR OU 28 MSG EN ACIER BRONZÉ AVEC CHEMINÉE PRÉFABRIQUÉE HOMOLOGUÉE.</p> <p>CONCUE POUR UTILISATION AVEC COMBUSTIBLES SOLIDES OU UNE CHEMINÉE DE MAÇONNERIE.</p> <p>VOIR LE CODE DU BÂTIMENT LOCAL ET LES INSTRUCTIONS DU FABRICANT CONCERNANT LES PRÉCAUTIONS EXIGÉES POUR INSTALLER UNE CHEMINÉE TRAVERSANT UN MUR OU PLAFOND EN MATÉRIAUX COMBUSTIBLES. NE FAITES PAS TRAVERSER LE CONNECTEUR DE CHEMINÉE DANS UN MUR OU PLAFOND EN MATÉRIAUX COMBUSTIBLES. NE RACCORDEZ PAS CE POÊLE À BOIS À UN CONDUIT DE CHEMINÉE DESSERVANT UN AUTRE APPAREIL.</p> <p>CERTIFICATION DU MAISON MOBILE, APPAREIL DE CHAUFFAGE AMBIANT HOMOLOGUÉ À COMBUSTIBLE SOLIDE, CONVENANT AUSSI POUR INSTALLATION DANS UNE MAISON MOBILE</p>																																						
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<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p><b>MINIMUM ALCOVE CEILING HEIGHT:</b> 2.15 M / 7 FT    <b>MAXIMUM ALCOVE DEPTH</b> 915 MM / 36 IN.</p> <p><b>MINIMUM CLEARANCES FOR HORIZONTAL CONNECTOR TO CEILING:</b> 455 MM / 18"</p> <p><b>HAUTEUR MINIMALE DU PLAFOND DE L'ALCÔVE:</b> 2,15 M / 7PI.    <b>PROFONDEUR MAXIMALE DE L'ALCÔVE:</b> 915 MM / 36 PO.</p> <p>FOR USE WITH SOLID WOOD FUEL ONLY. USE OF OTHER FUELS MAY DAMAGE HEATER AND CREATE A HAZARDOUS CONDITION. DO NOT OBSTRUCT COMBUSTION AIR OPENINGS. OPERATE ONLY WITH FIREBRICKS IN PLACE. RISK OF SMOKE AND FLAME SPILLAGE. OPERATE ONLY WITH DOORS FULLY CLOSED. IF INSTALLED IN A MOBILE HOME OPERATE ONLY WITH DOORS FULLY CLOSED - OPEN FEED DOOR TO FEED FIRE ONLY. WHEN OPERATED WITH DOORS OPEN THE MANUFACTURER SUPPLIED SCREEN MUST BE USED. DO NOT USE GRATE OR ELEVATE FIRE. BUILD WOOD FIRE DIRECTLY ON HEARTH. DO NOT OVERFIRE - IF HEATER OR CHIMNEY CONNECTOR GLOWS YOU ARE OVERFIRING. INSPECT AND CLEAN CHIMNEY AND CONNECTOR FREQUENTLY. UNDER CERTAIN CONDITIONS OF USE CREOSOTE BUILDUP MAY OCCUR RAPIDLY. KEEP FURNISHINGS AND OTHER COMBUSTIBLE MATERIAL AWAY FROM HEATER. REPLACE GLASS ONLY WITH NEOCERAM GLASS. COMBUSTIBLE FLOOR MUST BE PROTECTED BY NON-COMBUSTIBLE MATERIAL EXTENDING BENEATH THE HEATER AND TO THE FRONT AND SIDES AS INDICATED OR TO THE NEAREST PERMITTED COMBUSTIBLE MATERIAL.</p> <p>OPTIONAL COMPONENT: FAN (846-515), ELECTRICAL RATING: VOLTS 115, 60 HZ, 2 AMPS, ASH DRAWER (220-516), ASHLIP (076-022), SIDE SHIELD (140-013/014)</p> <p>DANGER: RISK OF ELECTRIC SHOCK. DISCONNECT POWER BEFORE SERVICING UNIT. DO NOT ROUTE POWER CORD UNDER OR IN FRONT OF APPLIANCE.</p> <p>COMPONENTS REQUIRED FOR MOBILE HOME INSTALLATION: OUTSIDE AIR KIT AND ONE OF THE FOLLOWING DOUBLE WALL CONNECTOR</p> <p>IN CANADA: LISTED SECURITY MODEL DP, OR OLIVER MACLEOD PRO-VENT PV DOUBLE WALLED CONNECTOR WITH LISTED CHIMNEY SYSTEM: SECURITY MODEL S2100, ICC EXCEL 2100, SELKIRK SENTINEL CF.</p> <p>IN USA: LISTED DOUBLE WALL CONNECTORS SECURITY MODEL DP, SELKIRK MODEL DS, OLIVER MACLEOD PRO VENT PV, SIMPSON DURA VENT MODEL DVL, GSW SUPER PIPE 6, METAL-FAB DOUBLE WALL. CONNECTED TO ONE OF THE FOLLOWING COMPATIBLE CHIMNEY SYSTEMS SECURITY MODEL S2100 OR MODEL ASHT, SELKIRK MODEL S2100 OR MODEL ASHT, SELKIRK MODEL S2100, OLIVER MACLEOD PRO JET 3103, SIMPSON DURA PLUS, GSW MODEL SC OR METAL-FAB TEMP/GUARD, AMERI-TEC HS, ICC EXCEL 2100. USE CHIMNEY COMPONENTS AS SPECIFIED IN INSTALLATION INSTRUCTIONS.</p> <p>DÉGAGEMENT MINIMAL DU PLAFOND POUR UN CONNECTEUR HORIZONTAL : 455 MM / 18 PO.</p> <p>L'ESPACE AU-DESSOUS DU POÊLE NE DOIT PAS ÊTRE OBSTRUÉ. UTILISER SEULEMENT AVEC LES BRIQUES RÉFRACTAIRES EN PLACE.</p> <p>POUR UTILISATION AVEC BOIS SOLIDE SEULEMENT. L'UTILISATION D'AUTRES COMBUSTIBLES PEUT ENDOMMAGER LE POÊLE ET CRÉER UNE CONDITION DANGEREUSE. NE PAS OBSTRUER LES OUVERTURES D'AIR DE COMBUSTION. UTILISER SEULEMENT AVEC LA PORTE FERMÉE - OUVRIR LA PORTE DE CHARGEMENT POUR ALIMENTER LE FEU SEULEMENT DE GRILLE À Bûches NI SURÉLÉVER LE FEU. MONTER LE FEU DE BOIS DIRECTEMENT SUR L'AÎLE. NE PAS SURCHAUFFER - SI LE POÊLE OU LE CONNECTEUR DE CHEMINÉE SE MET À ROUGIR, VOUS SURCHAUFFEZ. INSPECTEZ ET NETTOYEZ FRÉQUEMMENT LA CHEMINÉE ET LE CONNECTEUR.</p> <p>EN CERTAINES CONDITIONS D'UTILISATION, UN DÉPÔT DE CRÉOSOTE PEUT SE FORMER RAPIDEMENT. GARDEZ LES MEUBLES ET AUTRES MATÉRIAUX COMBUSTIBLES ÉLOIGNÉS DU POÊLE. REMPLACEZ LA VITRE SEULEMENT PAR DU VERRE EN NEOCERAM. LE PLANCHER COMBUSTIBLE DOIT ÊTRE PROTÉGÉ PAR DES MATÉRIAUX NON COMBUSTIBLES DÉPASSANT DU DESSOUS DU DEVANT ET DES CÔTÉS DU POÊLE. TEL QU'INDIQUÉ OU JUSQU'AU MATÉRIAU COMBUSTIBLE LE PLUS PRÈS PERMIS.</p> <p>COMPOSANTS EN OPTION : VENTILATEUR (846-515), ALIMENTATION ÉLECTRIQUE : 115 VOLTS, 60 HZ, 2 AMP. ASH DRAWER, SIDE SHIELD, ASHLIP</p> <p>COMPOSANTS EXIGÉS POUR INSTALLATION DANS UNE MAISON MOBILE : KIT DE PRISE D'AIR EXTÉRIEUR ET L'UN DES CONNECTEURS DE CHEMINÉE À DOUBLE PAROI SUIVANTS :</p> <p>AU CANADA: CONNECTEURS DE CHEMINÉE HOMOLOGUÉS À DOUBLE PAROI : SECURITY MODÈLE DP, OU OLIVER MACLEOD PRO-VENT PV, AVEC SYSTÈME DE CHEMINÉE HOMOLOGUÉ : SECURITY MODÈLE S2100, ICC EXCEL 2100.</p> <p>AUX ÉTATS-UNIS : CONNECTEURS DE CHEMINÉE HOMOLOGUÉS À DOUBLE PAROI : SECURITY MODÈLE DP, SELKIRK MODÈLE DS, OLIVER MACLEOD PRO VENT PV, SIMPSON DURA VENT MODÈLE DVL, GSW SUPER PIPE 6, METAL-FAB À DOUBLE PAROI. CONNECTÉ À L'UN DES SYSTÈMES DE CHEMINÉE COMPATIBLES SUIVANTS : SECURITY MODÈLE S2100 OU MODÈLE ASHT, SELKIRK MODÈLE S2100, OLIVER MACLEOD PRO JET 3103, SIMPSON DURA PLUS, GSW MODÈLE SC OU METAL-FAB TEMP/GUARD, AMERI-TECHS, ICC EXCEL 2100. UTILISER LES COMPOSANTS DE CHEMINÉE SPÉCIFIÉS DANS LES INSTRUCTIONS D'INSTALLATION.</p> </div> <div style="width: 35%;"> <p><b>FLOOR PROTECTION*</b></p> <p>K 405mm / 16 in</p> <p>L 150mm / 6 in</p> <p>M 150mm / 6 in</p> <p>BACK SIDE FRONT</p> <p>* In Canada, floor protection must extend 18" (457mm) to the front and 8" (203mm) to each side of the stove.</p> </div> </div>																																						
<p>MANUFACTURED BY: FPI FIREPLACE PRODUCTS INTERNATIONAL LTD. 6988 VENTURE ST. DELTA, BC V4G 1H4</p>																																						
<p>UNITED STATES ENVIRONMENTAL PROTECTION AGENCY      CERTIFIED TO COMPLY WITH JULY 1990, PARTICULATE EMISSION STANDARDS.</p>																																						
<p><b>CAUTION / ATTENTION:</b></p> <p><b>HOT WHILE IN OPERATION DO NOT TOUCH. KEEP CHILDREN, CLOTHING AND FURNITURE AWAY.</b></p> <p><b>CONTACT MAY CAUSE SKIN BURNS. READ NAMEPLATE AND INSTRUCTIONS.</b></p> <p><b>CHAUD LORS DE FONCTIONNEMENT.</b></p> <p><b>NE TOUCHER PAS. GARDEZ LES ENFANTS, VÊTEMENTS ET MEUBLES AU LOIN.</b></p> <p><b>LE CONTACT AVEC LE PEAU PEUT OCCASIONNER DES BRÛLURES CUTANÉES. LIRE CETTE ÉTIQUETTE.</b></p>																																						
<p>MADE IN CANADA</p>																																						

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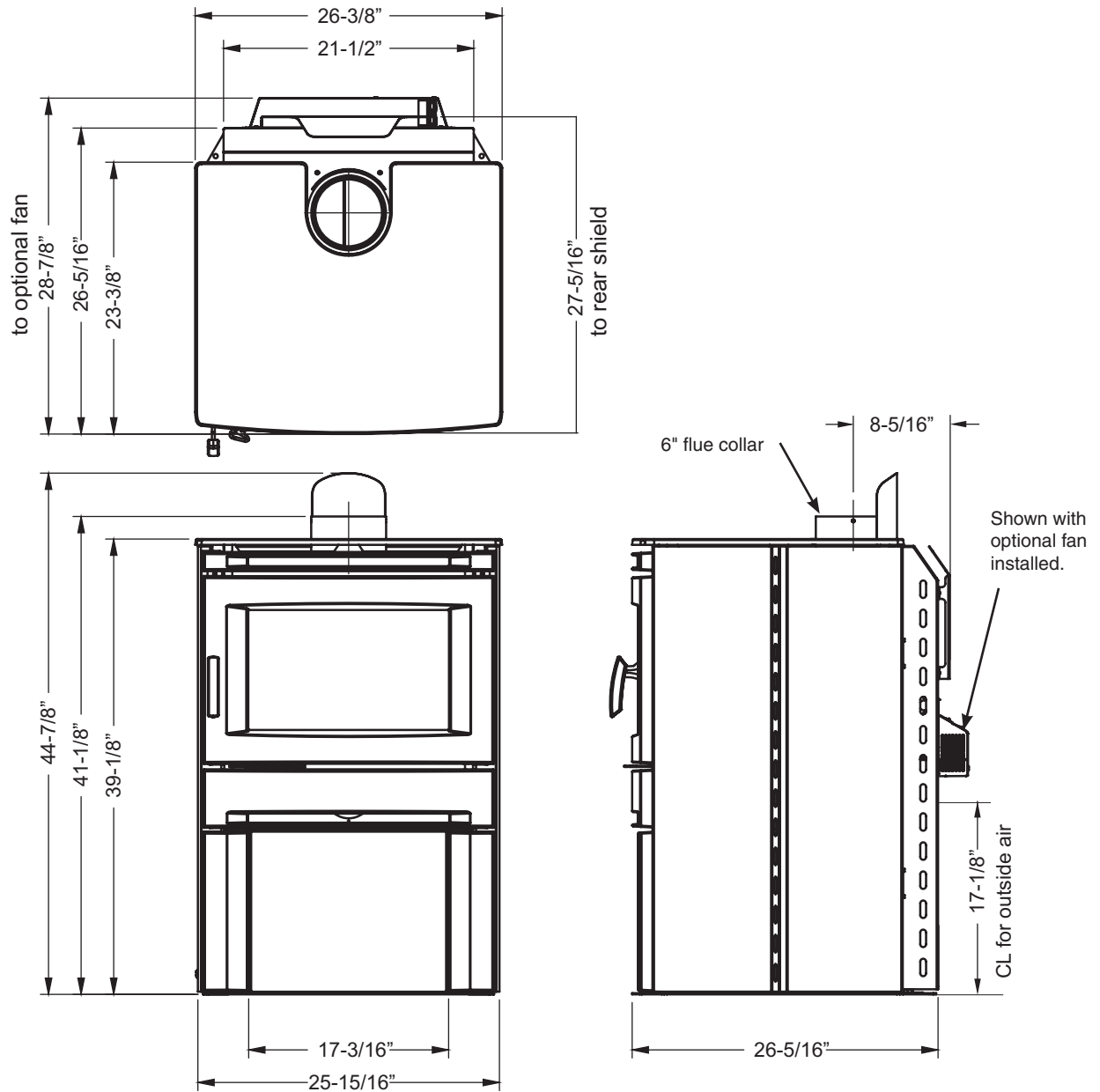
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## UNIT DIMENSIONS



# INSTALLATION

## INSTALLATION CHECKLIST

- 1) Locate appliance:
  - a) Refer to "Residential Installation" section.
  - b) Clearances to Combustibles (Refer to "Clearances" section)
  - c) Alcove Clearance (Refer to "Alcove Clearance" section)
  - d) Chimney Requirements (Refer to "Masonry Chimney , Factory Built Chimney, & Combustible Wall Chimney Connector Pass-Throughs" section)
- 2) Minimum Flue Height (Refer to "Minimum Flue Height" section)
- 3) Mobile Home Installation (Refer to "Mobile Home Installation" section).
- 4) Install standard and optional features. Refer to the following sections:
  - a. Baffle and Tube
  - b. Brick Installation
  - c. Side Panel Installation
  - d. Ash Drawer Installation
  - e. Ashlip Installation
  - f. Outside Air Kit
- 8) Final check.

## RESIDENTIAL INSTALLATION

- 1) Read all instructions before installing your Regency Stove. Install and use only in accordance with these installation and operating instructions. Failure to do so may result in property damage, bodily injury or death. Be aware that local Codes and Regulations may override some items in this manual. Check with your local inspector.
- 2) Select a position for your Regency Stove. Consult the minimum clearance chart for your model and set the stove in place. For close clearance installation use listed double wall connector systems (refer to Combustible Wall Chimney Connector Pass - Throughs).

- 3) To insure vertical alignment, suspend a plumb bob from the ceiling over the exact center of your stove flue and mark a spot on the ceiling to indicate the center of the chimney.
- 4) Check that the area above the ceiling is clear for cutting. Re-confirm the clearance from the stove to combustibles to insure that they are within the prescribed limits.
- 5) Install chimney according to chimney manufacturers instructions. Specification of the chimney as a type of suitable for solid fuel with warning that it and the required chimney connector must be in good condition. The performance of your woodstove is governed to a very large part by the chimney system. Too short a chimney can cause difficult start-up, dirty glass, back smoking when door is open, and even reduced heat output. Too tall a chimney may prompt excessive draft which can result in very short burn times and excessive heat output. The use of an inexpensive flue pipe damper may be helpful in reducing excessive draft.

When room heater is not properly installed, a house fire may result. To reduce risk of fire, follow the installation instructions. Contact local building or fire officials about restrictions and installation inspection requirements in your area.

**CAUTION:** The chimney should be the same size as the flue outlet on the stove. The chimney must be listed as suitable for use with solid fuels. For other types of chimneys check with your local building code officials. Do not confuse a chimney with a type "B" Venting System used for gas appliances as suitable for a wood burning appliance (refer to the Mobile Home installations section).

- 6) Mark the location of the unit base on the floor, then move the stove aside and mark the position of the floor protector.
- WARNING:** Do not install in a sleeping room.
- 7) The floor protector must be of non-combustible material and must extend 16" in front of the door opening and 6" to the sides and rear of the unit and if venting horizontally, beneath the chimney and extending at least 2" to each side. Some areas may require a larger size floor protector. See your

**NOTE: In Canada, floor protection must extend 18" to the front and 8" to each side of the stove.**

local inspector. For outside air installation refer to Mobile Home section.

- 8) When the floor protection is complete, position the stove with the flue collar centered under the installed chimney.
- 9) In seismically active areas, Regency recommends that your unit is secured to the floor by using the bolt down holes inside the pedestal (the same ones used in Mobile Home installations).
- 10) For residential installations using "C" Vent (single wall) the chimney connector must be at least 24 gauge steel. Do not use galvanized pipe. For Mobile Home installation refer to the Mobile Home installation section.
- 11) Do not connect this unit to a chimney serving another appliance unless approved by your local building authority.
- 12) A chimney connector cannot pass through an attic or roof space, closet or similar concealed space, or a floor, ceiling, wall or partition of combustible construction. In Canada, if passage through a wall, or partition of combustible construction is desired, the installation shall conform to CAN/CSA-B365, Installation Code for Solid-Fuel-Burning Appliances and Equipment.
- 13) Your Regency Wood stove is not to be connected to any air distribution duct.

Emissions from burning wood or gas could contain chemicals known to the State of California to cause cancer, birth defects or other reproductive harm.

## ROOM AIR IMPORTANT

Mobile home installations require the use of outside air. See mobile home installation page for further details.

## MODULAR INSTALLATION OPTIONS

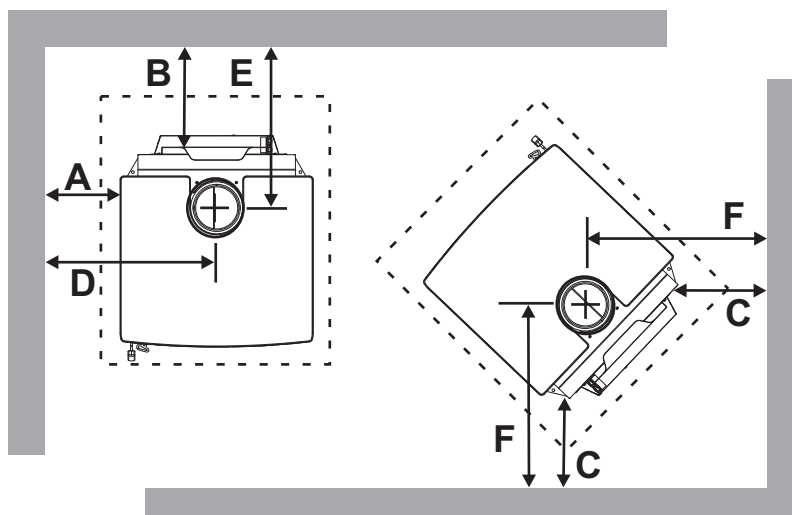
**OPTIONS: These can be installed at time of installation or added later:**

Modular Option	Considerations when choosing options
Blower/Fan	Adding the blower will increase the area heated by the stove, it can move warm air beyond the room where the stove is installed.
Ash Drawer Kit	Adding the Ash Drawer Kit makes cleaning ashes out of the stove easier and cleaner.
Side Shields	Choice of black or stainless side shields. One set of side shields must be installed on unit.
Ashlip	To help contain displaced ashes.
Optional ember protection steel plate	Optional Ember Protection Floor Mat



## MINIMUM CLEARANCE TO COMBUSTIBLE MATERIALS

MEASUREMENTS "FROM UNIT" ARE FROM THE SIDE SHIELDS OF THE STOVE TO A SIDE WALL OR TO A CORNER, AND FROM THE REAR HEAT SHIELD TO A BACK WALL



NOTE: Be aware that local Codes and Regulations may override some clearances listed in this manual. Check with your local inspector.

### Residential Installation "C" Vent (Single Wall)

Unit	From Unit		From Corner		From Flue Center-line	
CS2400	A	B	C	D	E	F
	18"	12"	6.5"	31"	20-3/8"	19-3/16"

### Residential Close Clearance (To be installed with required pipe components)

When the stove is installed as a close clearance residential unit, a listed double wall connector is required from the stove collar to the ceiling level.

	From Unit		From Corner		From Flue Center-line	
CS2400	A	B	C	D	E	F
	15"	6.5"	6"	28"	14-7/8"	18-11/16"

### Mobile Home Close Clearance (To be installed with required pipe components)

"C" Vent single wall pipe is not approved for Mobile Home installations. (Refer to Mobile Home Instructions.)

	From Unit		From Corner		From Flue Center-line	
CS2400	A	B	C	D	E	F
	15"	6.5"	6"	28"	14-7/8"	18-11/16"

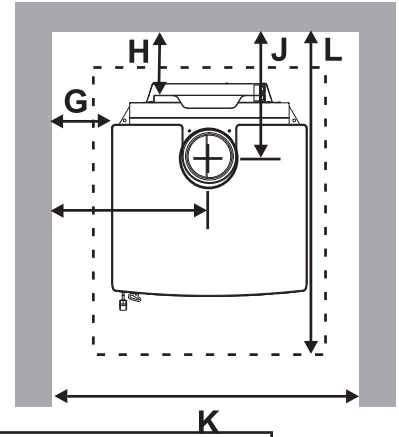
# INSTALLATION

## MINIMUM ALCOVE CLEARANCE TO COMBUSTIBLE MATERIALS

MEASUREMENTS "FROM UNIT" ARE FROM THE SIDE SHIELDS OF THE STOVE TO A SIDE WALL OR TO A CORNER, AND FROM THE REAR HEAT SHIELD TO A BACK WALL

The Regency Freestanding models have been alcove approved and must be installed with a listed double wall connector to the ceiling level.

**Note:** Minimum alcove ceiling height - 84"  
Maximum depth of alcove - 36"



Minimum Alcove Clearance to Combustible Materials						
Unit	From Back Shield + Side Shields.		From Flue Center-Line		Min. Width	Min. Hearth to Rear Wall
CS2400	G	H	I	J	K	L
	15"	6.5"	28"	14-7/8"	56"	47-1/2"

### Floor Protection

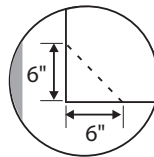
A combustible floor must be protected by a non-combustible material (like tile, concrete board, or certified to UL-1618 or as defined by local codes) extending beneath the heater and a minimum of 6" from each side and minimum 16" from the **fuel door opening** of the stove and minimum 6" (or the rear clearance to combustibles whichever is smaller) from the rear of the stove.

**NOTE:** In Canada, floor protection must extend 18" to the front and 8" to each side of the stove.

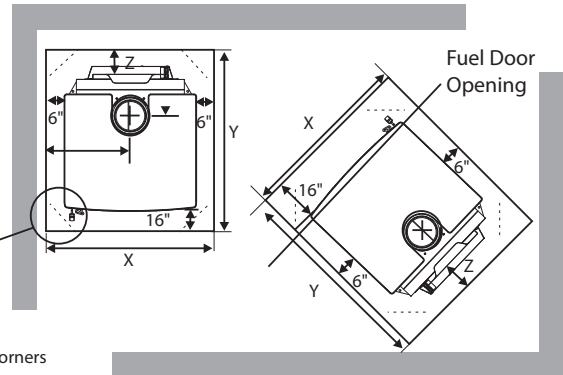
**Minimum Overall Width (X) of Floor Protector for all installations:**

**US** 38-3/8"

**Canada** 42-3/8"



for angled corners



**Note:** If venting horizontally, floor protection must extend under the chimney connector and 2" inches beyond each side.

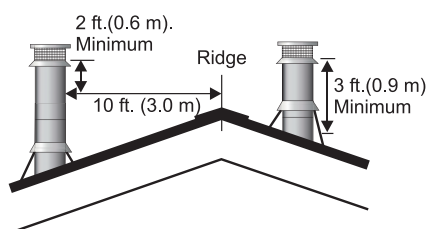
Minimum Overall Depth (Y) of Floor Protector								
Unit	Residential "C" Vent		Residential Close Clearance		Mobile Home Close Clearance		Alcove	
CS2400	Y	Z	Y	Z	Y	Z	Y	Z
USA	47-5/16"	6"	47-5/16"	6"	47-5/16"	6"	47-5/16"	6"
Canada	51-5/16"	8"	51-5/16"	8"	51-5/16"	8"	51-5/16"	8"



## STEP BY STEP CHIMNEY AND CONNECTOR INSTALLATION

**Note:** These are a generic set of chimney installation instructions. Always follow the manufacturers own instructions explicitly. Check the Minimum Recommended Flue Heights section (Table 1).

- 1) With your location already established, cut and frame the roof hole. It is recommended that no ceiling support member be cut for chimney and support box installation. If it is necessary to cut them, the members must be made structurally sound.
- 2) Install radiant shield and support from above.
- 3) Stack the insulated pipe onto your finish support to a minimum height of 3 feet above the roof penetration, or 2 feet above any point within 10 feet measured horizontally. There must be at least 3 feet of chimney above the roof level.

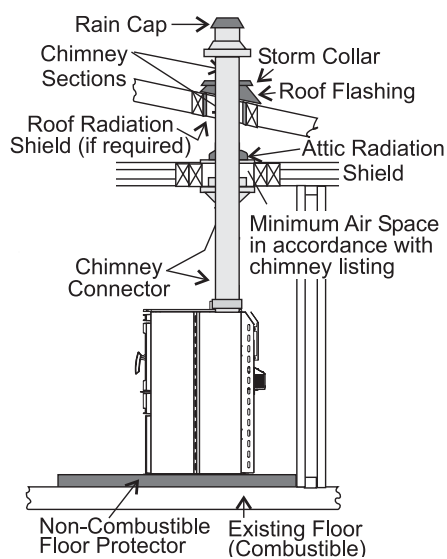


**Note:** Increasing the chimney height above this minimum level will sometimes help your unit to “breathe” better by allowing a greater draft to be created. This greater draft can decrease problems such as, difficult start-ups, back-smoking when door is open, and dirty glass. It might be sufficient to initially try with the minimum required height, and then if problems do arise add additional height at a later date.

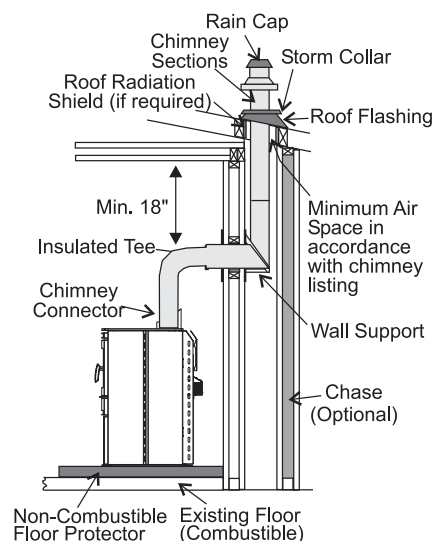
- 4) Slide the roof flashing over your chimney and seal the flashing to the roof with roofing compound. Secure the flashing to your roof with nails or screws.
- 5) Place the storm collar over the flashing, sealing the joints with a silicone caulking.
- 6) Fasten the raincap with spark screens (if required) to the top of your chimney.
- 7) For optimum efficiency when installing into a masonry chimney, size accordingly, i.e. the 6" (152mm) flue dia. is 28.28 sq.in.

- 8) To complete your chimney installation, install the double wall connector pipe from the stove's flue collar to the chimney support device.
- 9) If you are using a horizontal connector, the chimney connector should be as high as possible while still maintaining the 18" (457mm) minimum distance from the horizontal connector to the ceiling.
- 10) **NOTE: Residential Close Clearance and Alcove installations require a listed double wall connector from the stove collar to the ceiling level.**

The diagrams below illustrate one way to install your unit into a standard ceiling or with a horizontal connector. Check with your dealer or installer for information on other options available to you.



*Standard Ceiling Installation*



*Horizontal Installation*

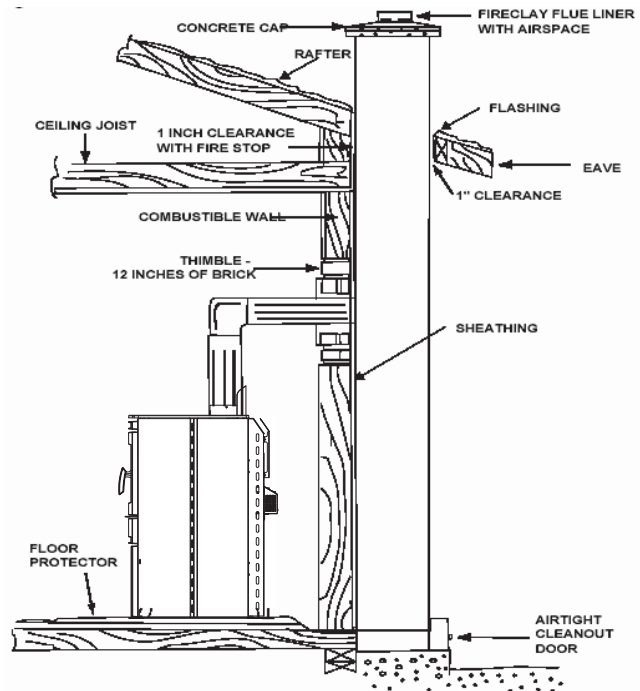
## INSTALLATION

### MASONRY CHIMNEY

Ensure that a masonry chimney meets the minimum standards of the National Fire Protection Association (NFPA) by having it inspected by a professional. Make sure there are no cracks, loose mortar or other signs of deterioration and blockage. Have the chimney cleaned before the stove is installed and operated. When connecting the stove through a combustible wall to a masonry chimney, special methods are needed.

Ensure that an effective vapour barrier at the location where the chimney or other component penetrates to the exterior of the structure.

When referencing installation or connection to masonry fireplaces or chimneys, the masonry construction must or shall be code complying.

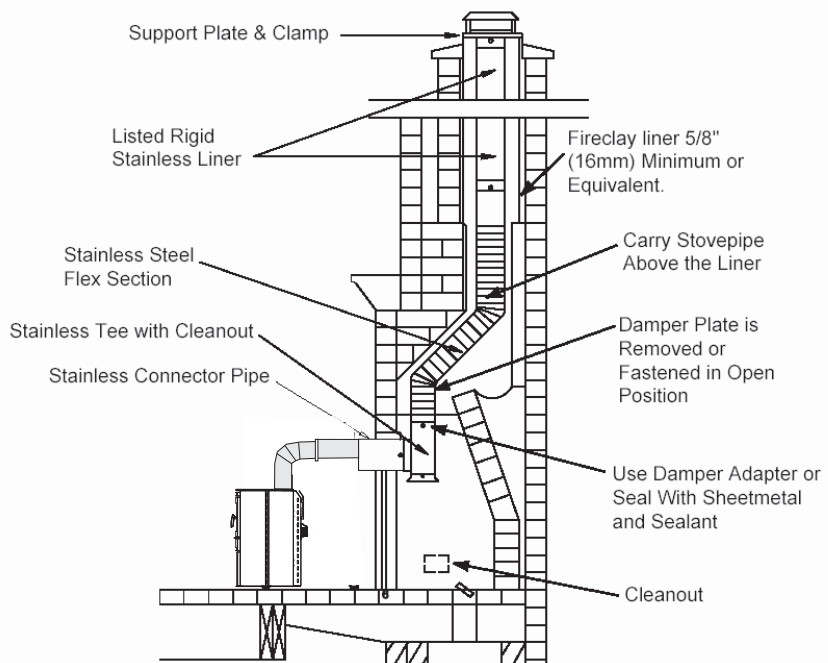


### MASONRY FIREPLACE

There are listed kits available to connect a stove to a masonry fireplace. The kit is an adapter that is installed at the location of the fireplace damper. The existing damper may have to be removed to allow installation.

Ensure that an effective vapour barrier at the location where the chimney or other component penetrates to the exterior of the structure.

When referencing installation or connection to masonry fireplaces or chimneys, the masonry construction must or shall be code complying.



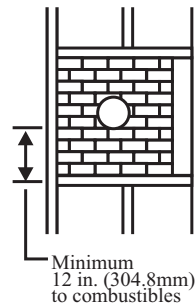
### FACTORY BUILT CHIMNEY

When a metal prefabricated chimney is used, the manufacturer's installation instructions must be followed. You must also purchase and install the ceiling support package or wall pass-through and "T" section package, firestops (where needed), insulation shield, roof flashing, chimney cap, etc. Maintain proper clearance to the structure as recommended by the manufacturer. The chimney must be the required height above the roof or other obstructions for safety and proper draft operation. The space heater is to be connected to a factory-built chimney conforming to CAN/ULC-S629, Standard for 650°C Factory-Built Chimneys.

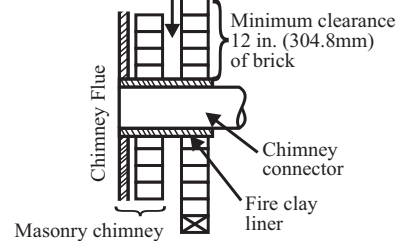
## COMBUSTIBLE WALL CHIMNEY CONNECTOR PASS-THROUGHS

### Method A: 12" (304.8 mm) Clearance to Combustible Wall Member:

Using a minimum thickness 3.5" (89 mm) brick and a 5/8" (15.9 mm) minimum wall thickness clay liner, construct a wall pass-through. The clay liner must conform to ASTM C315 (Standard Specification for Clay Fire Linings) or its equivalent. Keep a minimum of 12" (304.8 mm) of brick masonry between the clay liner and wall combustibles. The clay liner shall run from the brick masonry outer surface to the inner surface of the chimney flue liner but not past the inner surface. Firmly grout or cement the clay liner in place to the chimney flue liner.

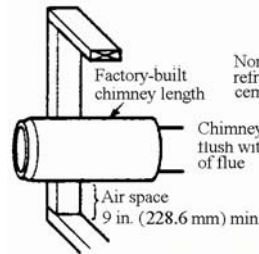


Minimum chimney clearance to brick and combustibles 2 in. (50.8 mm)

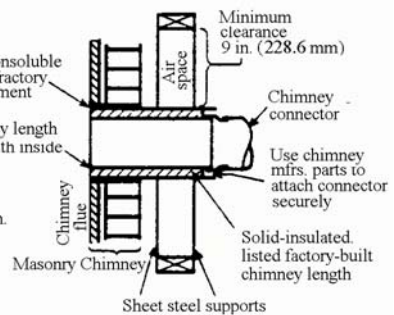


### Method B: 9" (228.6 mm) Clearance to Combustible Wall Member:

Using a 6" (152.4 mm) inside diameter, listed, factory-built Solid-Pak chimney section with insulation of 1" (25.4 mm) or more, build a wall pass-through with a minimum 9" (228.6 mm) air space between the outer wall of the chimney length and wall combustibles. Use sheet metal supports fastened securely to wall surfaces on all sides, to maintain the 9" (228.6 mm) air space. When fastening supports to chimney length, do not penetrate the chimney liner (the inside wall of the Solid-Pak chimney). The inner end of the Solid-Pak chimney section shall be flush with the inside of the masonry chimney flue, and sealed with a non-water soluble refractory cement. Use this cement to also seal to the brick masonry penetration.

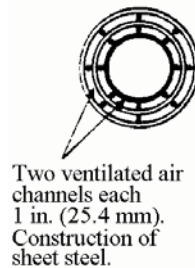


Minimum chimney clearance from masonry to sheet steel supports and combustibles 2 in. (50.8 mm)

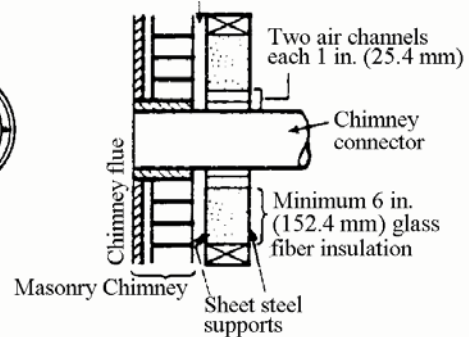


### Method C: 6" (152.4 mm) Clearance to Combustible Wall Member:

Starting with a minimum 24 gage (.024" [.61 mm]) 6" (152.4 mm) metal chimney connector, and a minimum 24 gage ventilated wall thimble which has two air channels of 1" (25.4 mm) each, construct a wall pass-through. There shall be a minimum 6" (152.4 mm) separation area containing fiberglass insulation, from the outer surface of the wall thimble to wall combustibles. Support the wall thimble, and cover its opening with a 24-gage minimum sheet metal support. Maintain the 6" (152.4 mm) space. There should also be a support sized to fit and hold the metal chimney connector. See that the supports are fastened securely to wall surfaces on all sides. Make sure fasteners used to secure the metal chimney connector do not penetrate chimney flue liner.

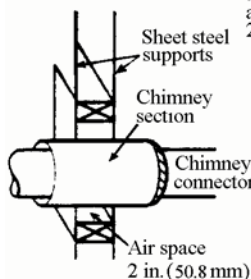


Minimum chimney clearance to sheet steel supports and combustibles 2 in. (50.8 mm)



### Method D: 2" (50.8 mm) Clearance to Combustible Wall Member:

Start with a solid-pak listed factory built chimney section at least 12" (304 mm) long, with insulation of 1" (25.4 mm) or more, and an inside diameter of 8" (2 inches [51 mm] larger than the 6" [152.4 mm] chimney connector). Use this as a pass-through for a minimum 24-gage single wall steel chimney connector. Keep solid-pak section concentric with and spaced 1" (25.4 mm) off the chimney connector by way of sheet metal support plates at both ends of chimney section. Cover opening with and support chimney section on both sides with 24 gage minimum sheet metal supports. See that the supports are fastened securely to wall surfaces on all sides. Make sure fasteners used to secure chimney flue liner.



Minimum chimney clearance to sheet steel supports and combustibles 2 in. (50.8 mm)

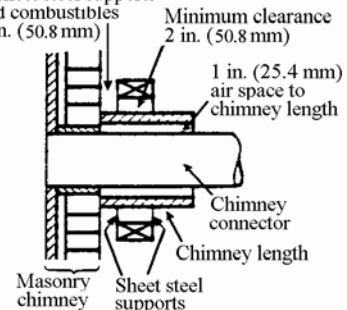


TABLE 1

MINIMUM RECOMMENDED FLUE HEIGHTS IN FEET (Measured from the top of the unit)							
# OF ELBOWS							
ELEVATION (FT) ABOVE SEA LEVEL	0	2 x 15°	4 x 15°	2 x 30°	4 x 30°	2 x 45°	4 x 45°
0-1000	12.0	13.0	14.0	15.0	18.0	16.0	20.0
1000-2000	12.5	13.5	14.5	15.5	19.0	16.5	21.0
2000-3000	13.0	14.0	15.0	16.0	19.5	17.0	21.5
3000-4000	13.5	14.5	15.5	17.0	20.0	18.0	22.5
4000-5000	14.0	15.0	16.0	17.5	21.0	18.5	23.0
5000-6000	14.5	15.5	17.0	18.0	21.5	19.0	24.0
6000-7000	15.0	16.0	17.5	18.5	22.5	20.0	25.0
7000-8000	15.5	16.5	18.0	19.0	23.0	20.5	25.5
8000-9000	16.0	17.0	18.5	20.0	24.0	21.0	26.5
9000-10000	16.5	17.5	19.0	20.5	24.5	22.0	27.0
NOTE: No more than two offsets (four elbows) allowed. Two 45° elbows equal one 90° elbow.							

## RECOMMENDED HEIGHTS FOR WOODSTOVE FLUE

Simple rules on draft. See Table 1.

- 1) At sea level minimum height is 12' straight.
- 2) Add the following vertical height to compensate for:
  - 45 deg. elbow = 1 ft.
  - 90 deg. elbow = 2 ft.
  - "T" = 3 ft.
  - Each foot of horizontal run = 2 ft.
- 3) Add 4% overall for each 1000' above sea level.

**Example: a)**

- 1-1/2 ft. of horizontal run = 3 ft.
- one "T" = 3 ft.
- Total Addition (at sea level) = 6 ft.

**Example: b)**

- One 90 deg. elbow = 2 ft.
- 2 ft. of horizontal run = 4 ft.
- one "T" = 3 ft.
- Total Addition (at sea level) = 9 ft.

Recommended Flue Height		
Elevation	Example a)	Example b)
0'	18'	21'
1000'	18.72'	21.84'
2000'	19.44'	22.68'
5000'	21.60'	25.20'
8000'	23.76'	27.72'

## MOBILE HOME INSTALLATION

Once you have properly marked the position of your unit and the floor protection as outlined in the Residential Installation items #1 through #8, a supply of fresh air has to be supplied to your unit. Cut a minimum 4 inch diameter hole through your outside wall. Use 4" duct pipe with a mesh grill to pipe fresh air into the back shield area. Place your unit in position and secure it to the floor using two lag bolts 3/8" x 3-1/2" through the two holes inside the pedestal base. See page 9 for installation instructions.

For Mobile Home units installed in the U.S; the unit must be grounded using a #8 ground wire with approved termination and star washer.

### CAUTION:

It is important to maintain the structural integrity of the Mobile Home floor, walls and roof when installing your unit.

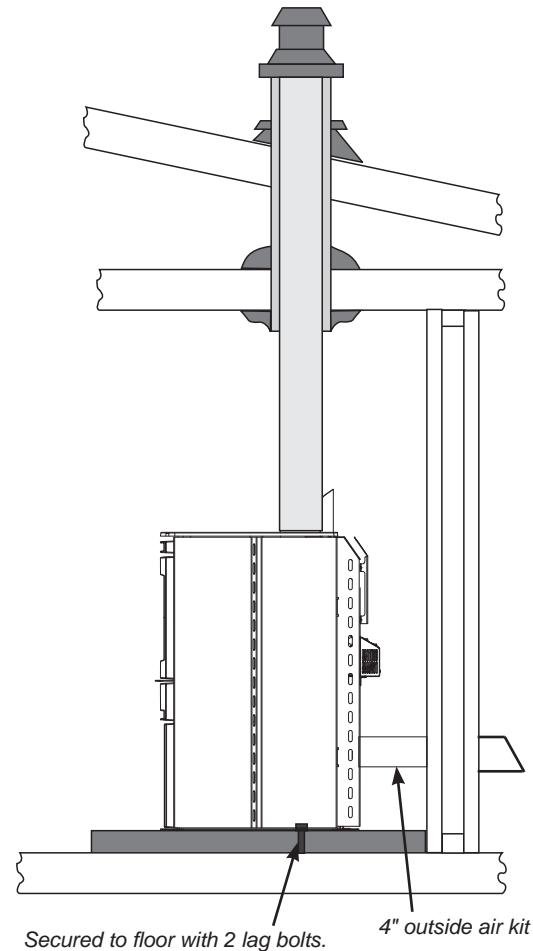
### WARNING:

Minimum height requirements must be met. Safe removal of the chimney system must be adhered to when transporting the mobile home.

**WARNING:** Operate only with door fully closed - open feed door to feed fire only.

### WARNING:

Source of fresh air into the room or space heater shall be provided when required.



## PIPE SHIELD INSTALLATION

(For use with both "C" Vent (Single Wall) and residential - Close clearance).

- 1) Bend the tabs on the rear heat shield outwards 90 degrees.
- 2) Secure the tabs on the top of the rear heat shield with 1/4" hex screws, supplied.



Left and right tabs - bent at 90°



Installed Pipe Shield

## LISTED COMPONENTS FOR MOBILE HOME INSTALLATION

The Regency CS2400 is approved for installation in a Mobile Home if one of the following pipe systems is used. A chimney complying with the requirements for type HT chimney, factory built, Residential type and Building Heating appliance, (UL103, ULCS629, OR2) code- approved masonry chimney with a flue liner

### U.S. Installation\*

## LISTED COMPONENTS FOR MOBILE HOME INSTALLATION

The Regency CS2400 Freestanding unit is approved for installation in a Mobile Home if one of the following pipe systems is used.

### U.S. Installation\*

#### METALBESTOS SSII

Qty. Part #	Description
1 6DS-VK	Connector Kit
1 6TMH	Shield/Support
1 6TAF-6	Flashing
1 6T-36	Chimney Length
1 6T-18	Chimney Length
1 6T-CT	Rain Cap

#### PRO-JET 3103

Qty. Part #	Description
1 PV06-TK	Connector
1 CSB	Shield/Support
1 RRS	Radiation Shield
1 LFR03	Flashing
1 SL3	Chimney Length
1 SL1	Chimney Length
1 RCSA	Rain Cap

#### SECURITY ASHT

Qty. Part #	Description
1 DL42A-6	Connector Kit
1 6SS	Shield/Support
1 6FAMH	Flashing
1 6L3	Chimney Length
1 6L1	Chimney Length
1 CPE	Rain Cap

#### SECURITY S2100

Qty. Part #	Description
1 DL42A-6	Connector Kit
1 6XSF	Support
1 6XFA	Flashing
1 6XL3	Chimney Length
1 6XL18	Chimney Length
1 6XCPE	Rain Cap

#### METAL-FAB TEMP/GUARD 2100

Qty. Part #	Description
1 6DWBK	Connector
1 6TGRS	Roof Support
1 6TGG36	Chimney Length
1 6TGG12	Chimney Length
1 6TGF	Flashing
1 6TGC	Rain Cap

#### AMERI-TEC HS

Qty. Part #	Description
1 6DCC	Connector
1 6HSRS-12	Roof Support (6PLRS-12-BK)
1 6F	Flashing
1 6HS-36	Chimney Length
1 6HS-18	Chimney Length
1 6HS-RCS	Rain Cap (6PL-MPC)

#### SIMPSON DURA-PLUS

Qty. Part #	Description
1 6DVL8693	Connector Kit
1 6DP-MH9096	Mobile Home Kit

#### ICC EXCEL 2100

Qty. Part #	Description
1 6CL48	48" Chimney length (also in 12", 18", 24" lengths.
1 6RC	Rain Cap
1 6RCS	Spark Screen (for rain cap)
1 6RDS/SQS	Round/Square support box
1 6VF	Flashing
1 6UBA	"Ultrablack" Close Clearance Connector

### Canadian Installations\*

#### SECURITY S2100 (see above for details)

#### ICC EXCEL 2100 (see above for details)

#### SELKIRK SENTINAL CF

\*The use of alternate pitch flashings, support box extensions, additional chimney lengths, and additional chimney bracing, may be used on each of the previously listed systems. These parts though must be from the same system as listed, and must be a similar and/or complimentary part.

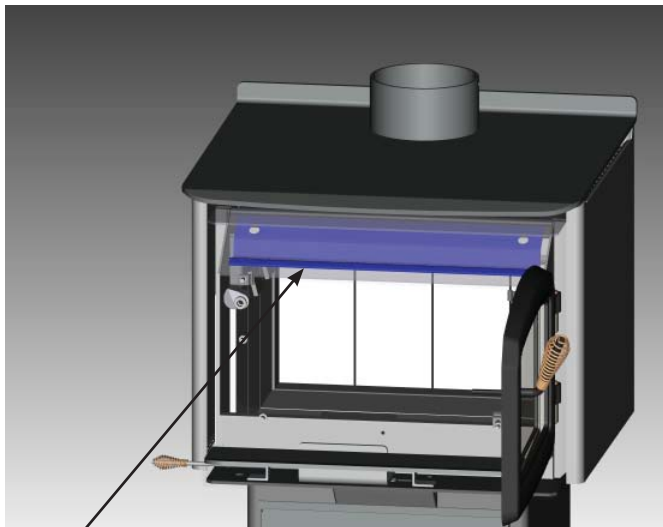
**CAUTION: At no time use unlabelled parts, or substitute parts made for another chimney system.**

Install as per chimney manufacturer's installation instructions.



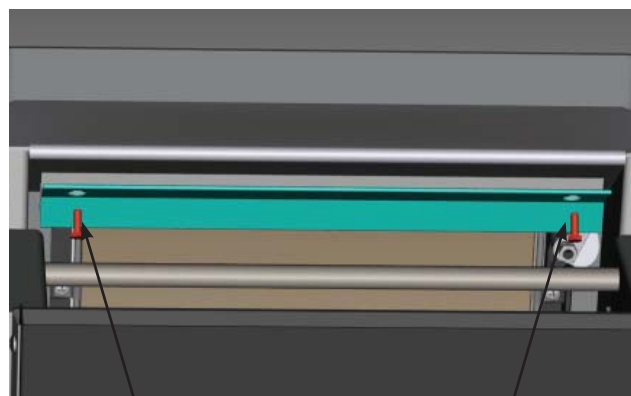
## STAINLESS STEEL SMOKE DEFLECTOR ADJUSTMENT / REPLACEMENT

The stainless smoke deflector is located in the upper front area of the firebox. The deflector is held in place with 2 bolts. Prior to the first fire, ensure deflector is seated properly and secured with 2 hand tightened bolts.



Smoke deflector

Smoke deflector is installed through the door opening in location shown in diagram



Smoke deflector installed with 2 bolts.

**Note:** This is a view from the back of the unit through the top.

To replace the deflector, loosen off both bolts and slide deflector upward and out. Install new deflector and hand tighten bolts. Ensure positive location of the deflector prior to hand tightening.

**WARNING:** Operation of the unit with out proper installation of smoke deflector will void warranty.



Ensure deflector is seated so bolts are situated at the top of the keyhole before tightening.



# INSTALLATION

## FLUE BAFFLE & SECONDARY AIR TUBE INSTALLATION

The flue baffle system located in the upper area of the firebox is removable to make cleaning your chimney system easier. The baffles must be installed prior to your first fire. Smoke spillage and draft problems may occur if the baffles are improperly positioned. Check the position of the baffles on a regular basis as they can be dislodged if too much fuel is forced into the firebox.

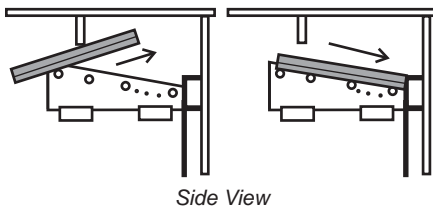
### Freestanding Stove CS2400

The unit arrives with the 2 baffles on the floor of the firebox.

- 1) If all 4 air tubes are installed continue on to Step 2), if not, follow the instructions below. Install the air tube into the holes in the side channels. The notch goes on the right hand side with the air holes facing toward the door.

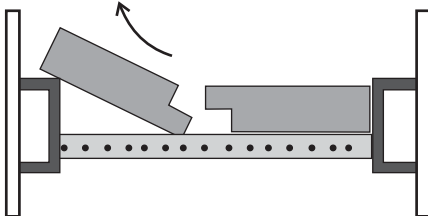
Slide the tube into the left hand side, as far as possible and then bring it back into the hole on the right hand side until it locks into position. If the tube will not slide in easily, simply use a pair of vise grips or pliers and tap it into place with a hammer. A tighter fit will ensure the tube will not move when the unit is burning.

- 2) Slide the left baffle over the air tubes from the front and then push it to the back.



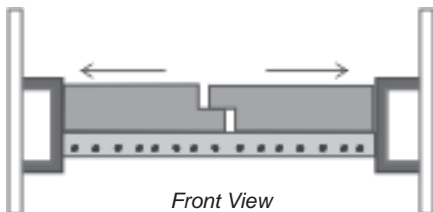
Side View

- 3) Tilt the left baffle up on top of the side channel and it will leave enough room to position the right baffle in the same manner as Step 1) above. Then reposition the left baffle flat on the air tubes.



Front View

- 4) Important: push both baffles so they are tight against the side walls.



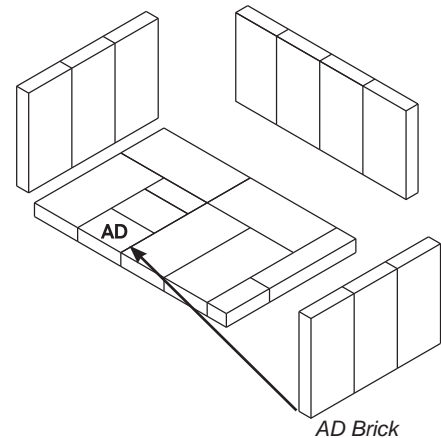
Front View

**Note:** When getting the chimney cleaned, push the baffles forward toward the front of the stove, this should leave sufficient access to the flue. If it is not enough space then remove the middle air tube (reverse the procedure in step 1) above), and baffle and then replace everything when cleaning is completed.

## BRICK INSTALLATION

Firebrick is included to extend the life of your stove and radiate heat more evenly. Check to see that all firebricks are in their correct positions and have not become misaligned during shipping.

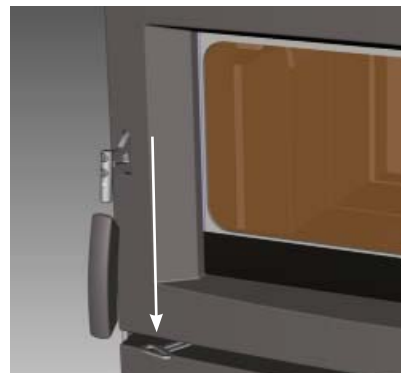
The "AD" brick in the drawings above is the brick covering the Ash Dump hole that is used when the Ash Drawer Kit is installed.



AD Brick

## DOOR HANDLE

The door handle is stored on a hanger located on the inside left in the wood storage area.



Handle stored on hanger  
in wood storage area.

## SIDE PANEL INSTALLATION

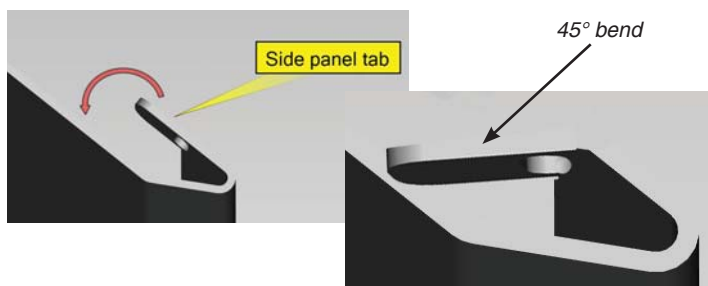
One set of side panels needs to be installed on the stove. When installing stainless steel side panels - follow the handling and cleaning instructions below.

**Before installation, panels must be handled and cleaned as per instructions noted below:**

### Stainless Steel Panels

- Stainless panels must be inspected for scratches and dimples prior to installation. All claims to be recorded at this time. Claims for damage after installation will not receive consideration.
- **To protect the finish during installation and handling** - cotton gloves **MUST** be worn at all times while handling the panels (even when removing protective coating).
- Use a hair dryer to remove the protective coating from the panels.
- Stainless panels will discolor a little during normal operation. This is normal and should not be considered a defect.
- \* All hand and finger marks **MUST** be cleaned off with a soft cloth and a stainless steel cleaner. Most stainless steel cleaners leave a film/residue on the surface of the panels. Use an ammonia based cleaner (ie. glass cleaner) to remove this film before applying heat to the unit. **Failure to do this will result in burn stains on panels which you will be unable to remove.** Not protected by product warranty.

- 1) Bend the metal tab (located in the top front corner of the side panels to a 45° angle - with a pair of pliers.

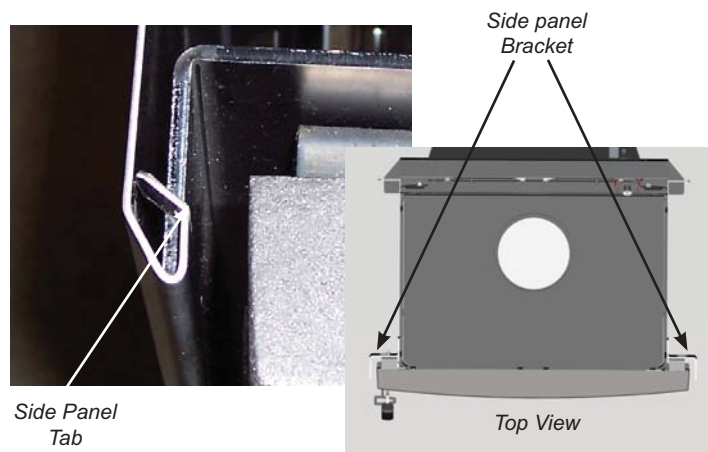


**Note:** Do not bend the tab back and forth - as this will weaken the metal.

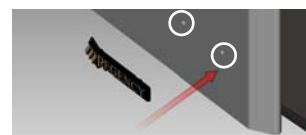
- 2) Remove cast top - carefully place off to the side.

- 3) Position the left side panel - so the tab rests on the side panel bracket on the unit.

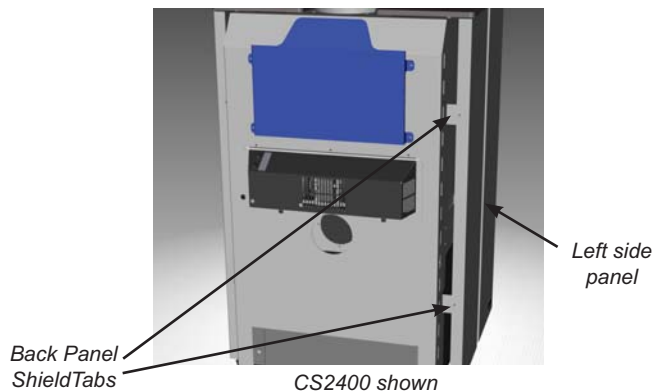
\*\* Left panel can be identified by the 2 small holes near the bottom for the logo plate - see diagram 1.



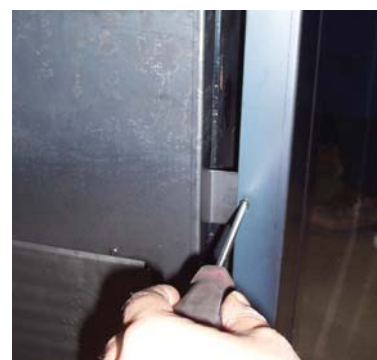
- 4) Install Regency logo on to the left side panel - by snapping logo into 2 holes located on the lower front corner of the panel.



- 5) Ensure the back edge of the side panel is over the top of the two back shield tabs located at the back of the unit.



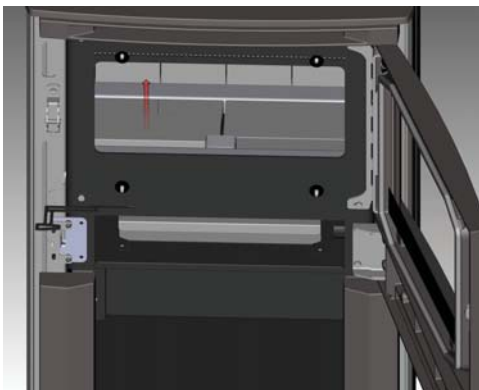
- 6) Secure side panel to the two back shield tabs on unit with screws.



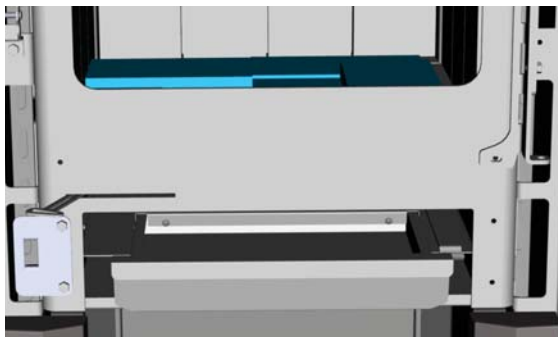
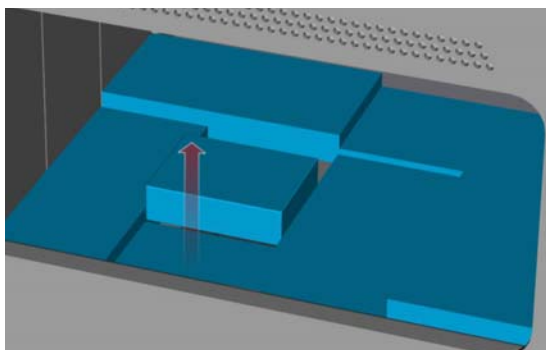
- 6) Repeat Steps 1-3 and 5-6 to install opposite panel.

## ASH DRAWER OPTION

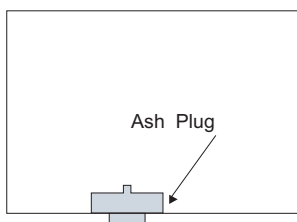
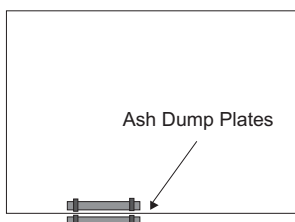
- 1) Open the main top door and the center door on the front of the unit.



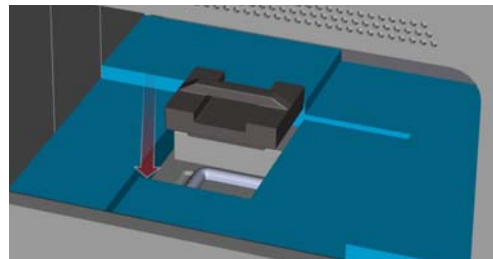
- 2) Remove the bricks from the floor of the firebox.



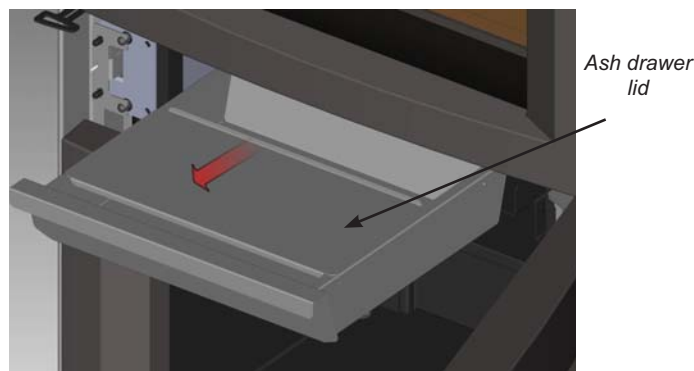
- 3) Remove the ash dump cover plates (one inside the firebox and one on the underside of the firebox - access the lower plate through the center door - it is directly below the upper ash dump plate.) by removing the two nuts and bolts holding the 2 plates together from underneath the stove.



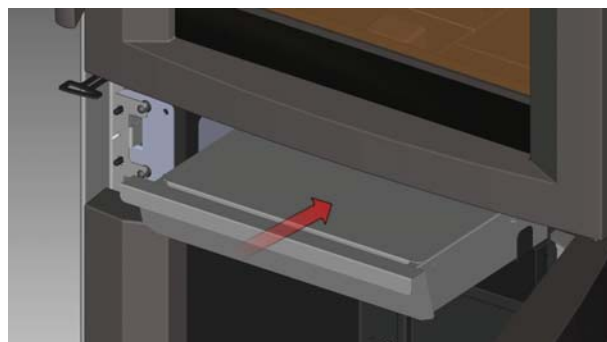
- 4) Push the ash plug into the hole inside the firebox and replace all the bricks except for the brick over the ash plug. See brick diagrams in manual.



- 5) Position ash drawer lid in 'Open' position on the ash drawer lid (towards the front) as shown below.



- 6) Slide in ash drawer.



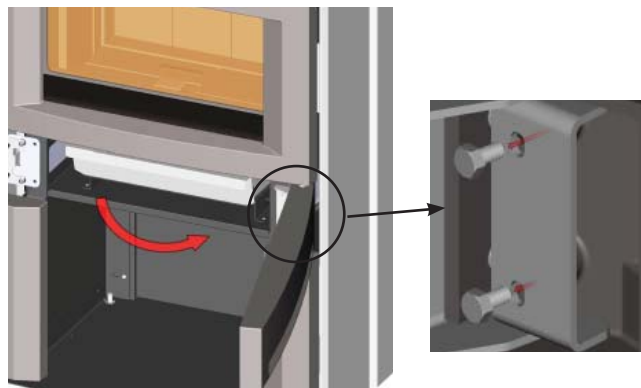
- 7) Close center door and main top door- once ash drawer is in place.



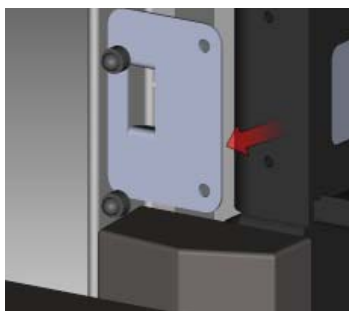
Keep ash removal tool handy for maintenance - see ash disposal in operating instructions.

## LOWER SURROUND DOOR REVERSAL (LEFT TO RIGHT SIDE OPENING)

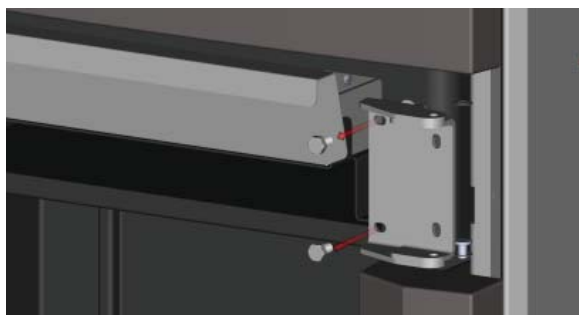
- 1) The surround door can be reversed - to open to the left. Make sure stove has cooled, open the door - and remove it from the hinge by removing 2 bolts.



- 2) Remove and discard the latch on the left side of the unit by removing 2 bolts.

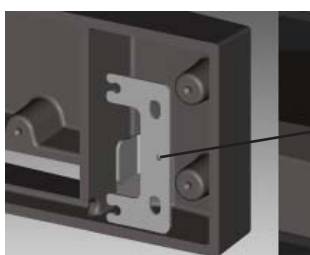


- 3) Replace with the latch contained within the manual package. Rotate the hinge 180° and reinstall on the right side.



- 4) Rotate both hinge and latch 180° and reinstall - hinge on left side, latch on right side.

- 5) Remove and rotate both the male part of the latch 180° - located on the inside of the lower surround door. Install the latch on the opposite side of the door.



*Door latch - male portion*

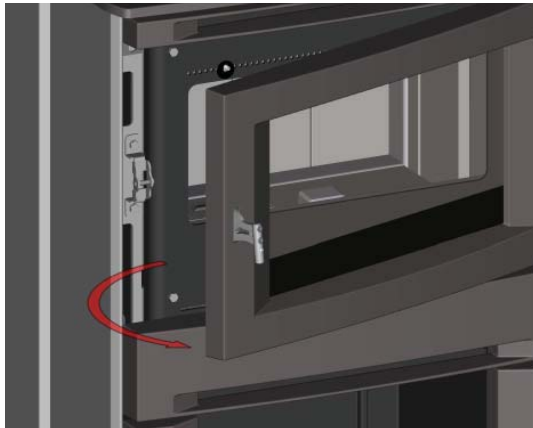
- 6) Reinstall the door (do not rotate) onto the hinge on the left side with the 2 bolts removed in Step 1.



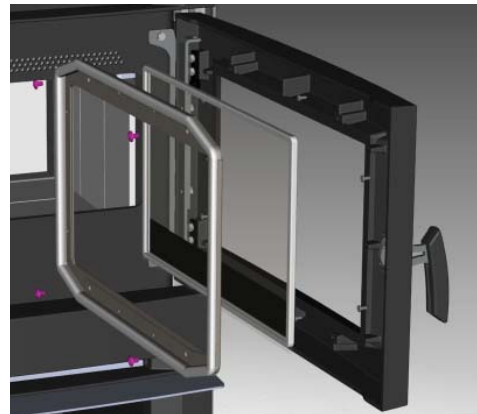
# INSTALLATION

## CAST DOOR REVERSAL (LEFT TO RIGHT SIDE OPENING)

- 1) The door can be reversed - so that it will open to the left. Make sure stove has cooled to room temperature. Open the door to about 45° - then remove it from the hinge by lifting up and out. Note: Door is heavy.

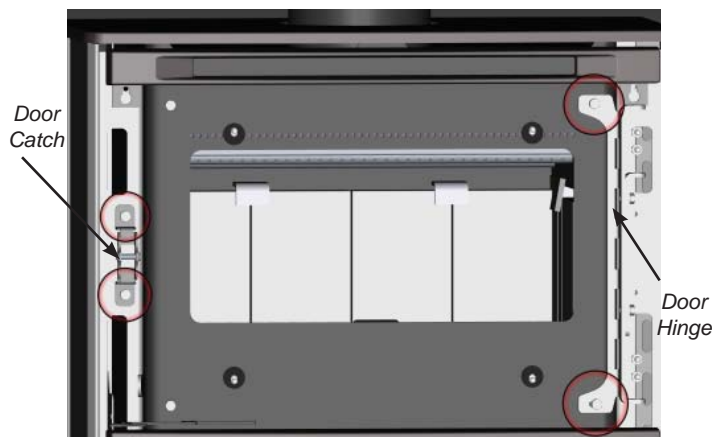


- 6) Remove the glass from the door and flip it around 180° - so the painted strip is at the bottom of the door.

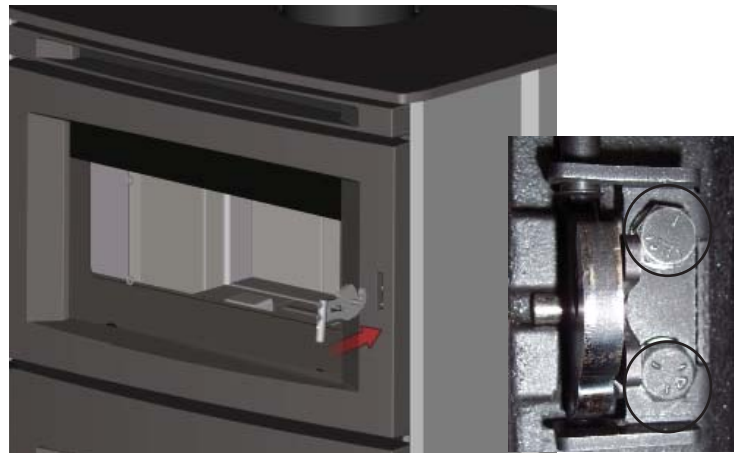


- 2) Remove the 2 bolts securing the door hinge to the unit.  
**Note:** Once hinge is removed - reinstall the bolts and ensure they are tight to prevent air leakage.

- 3) Remove the 2 bolts securing the door catch assembly to the unit.



- 7) Flip the handle around 180° and reattach to the door with 2 bolts.



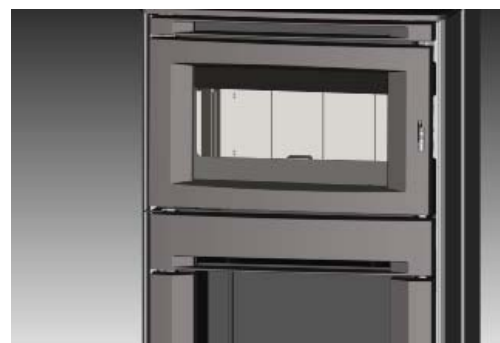
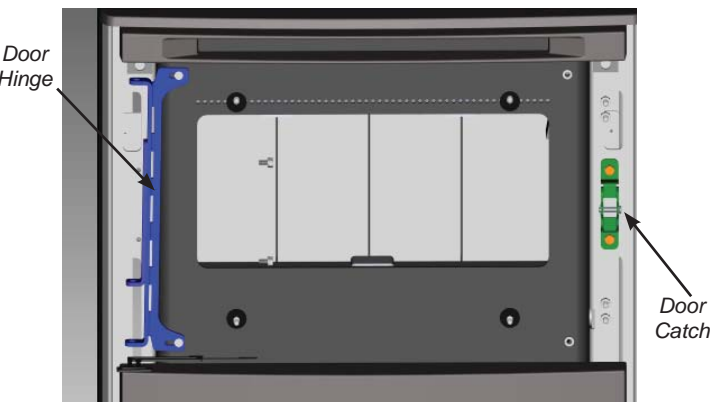
- 4) Flip the door hinge 180° - install on the left side of the unit with 2 bolts.

- 5) Reattach the door catch assembly on the right side with 2 bolts from step 3.

- 8) Remove door pins (2) from back side of door by removing 4 bolts. reinstall on other side of door by rotating 180° and reinstalling door pins.



- 9) Reattach the door to the door hinge.





## WOOD STORAGE

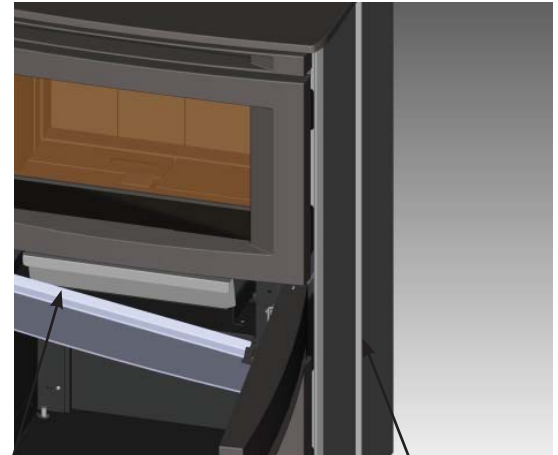
When storing wood within pedestal- ensure wood does not protrude past door opening. Do not store newspaper within pedestal.

**Note:** Please refer to local codes. (B365, NFPA211) and your local jurisdiction..

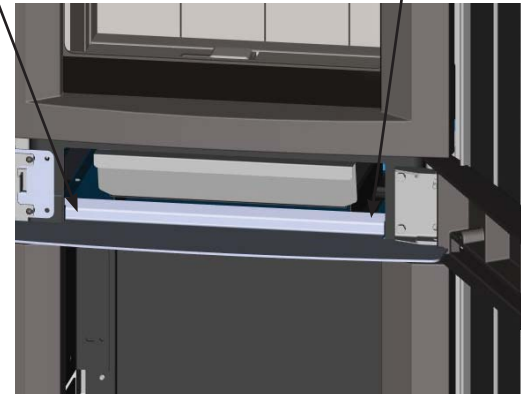


*Store wood behind opening*

- 3) Manoeuvre ashlip into position on an angle - the tabs on the ashlip rest behind side walls on unit - see diagrams below.



*Tabs on ashlip*

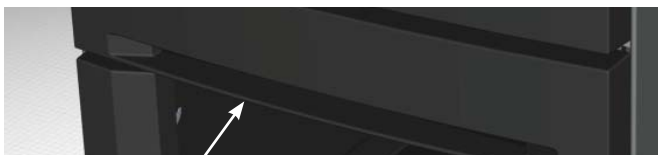


## ASHLIP INSTALLATION

- 1) Open lower surround door.



- 2) Ashlip to be positioned just below the ashdrawer (if installed).



*Ashlip to be positioned here*

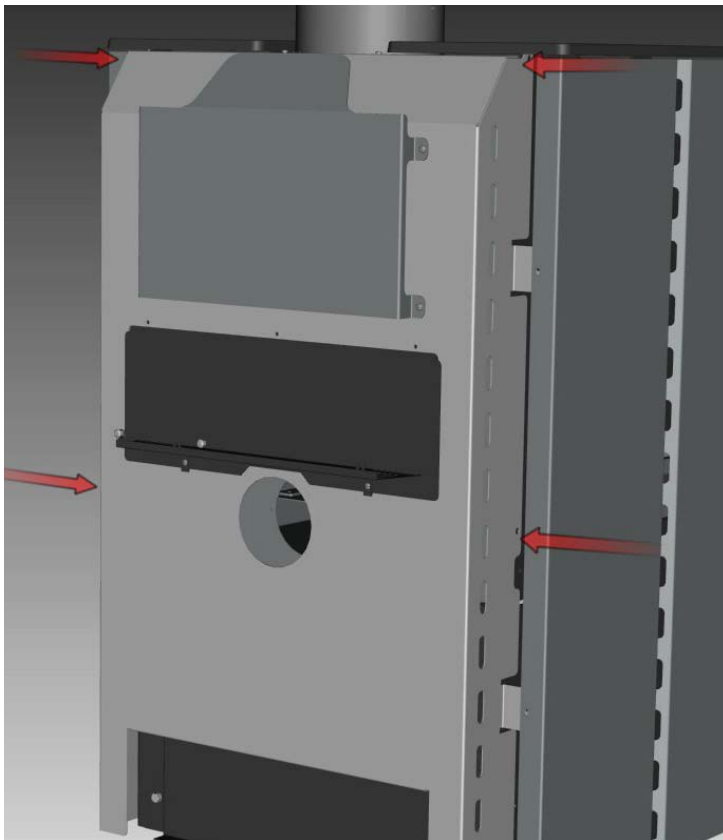


*Final install of Ashlip*

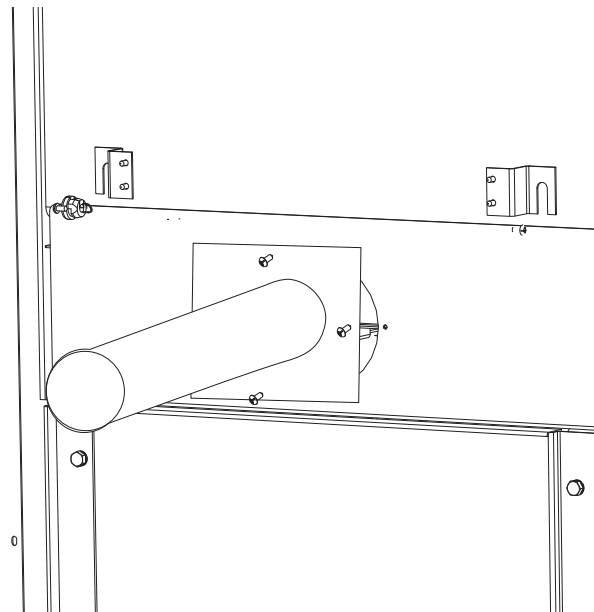
# INSTALLATION

## OPTIONAL OUTDOOR AIR KIT INSTALLATION

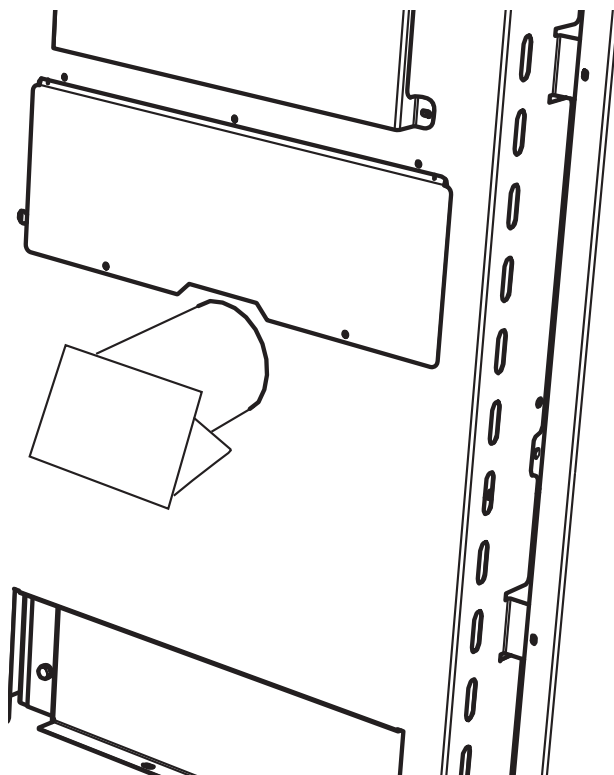
- 1) Remove 4 screws from locations shown below to remove backing plate.



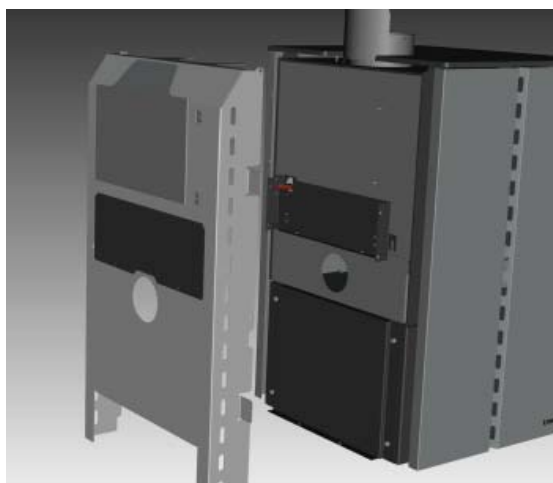
- 2) Center the plate / pipe over the opening on the back of the stove. Secure with 4 self tapping screws.



- 3) Reinstall the backing plate over the air kit pipe. Secure with 4 screws removed from step 1.



- 4) Slide cap over end of pipe to complete the installation.





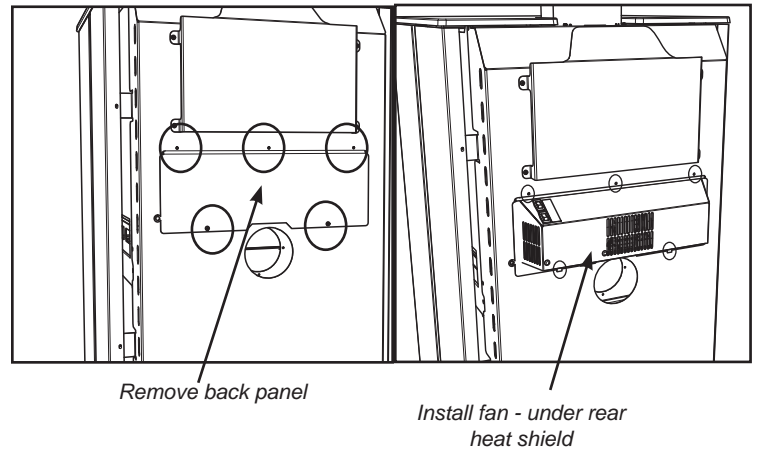
## BLOWER/FAN INSTALLATION

- 1) Remove the five screws from the back panel of the unit - to remove the fan cover plate.
- 2) Slide the fan up into the rear heat shield.
- 3) After aligning holes, secure the fan to the rear heat shield using the five screws removed earlier.
- 4) Secure the bottom of the fan using the two fan clips (in manual package) and two bottom screws removed in step 1.

**Note:** The connection cord should not be in contact with any hot surfaces.

Read the operating instructions for the fan before using.

- 5) Plug fan into a properly grounded three prong receptacle.



## FAN OPERATION

### Automatic

To operate the fan automatically, push the bottom switch on the side of the fan housing to "AUTO" and the top switch to either "HIGH" or "LOW" for fan speed.

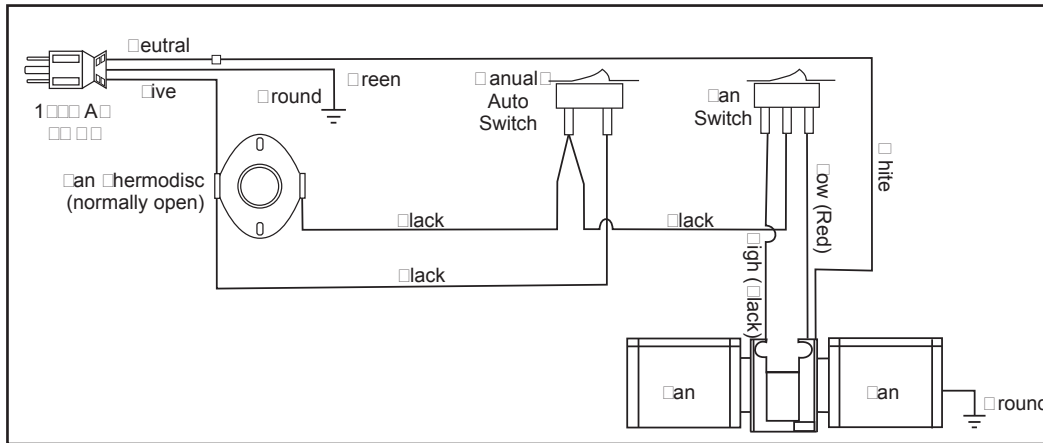
This will allow the fan to turn on as the stove has come up to operating temperature. It will also shut the fan system off after the fire has gone out and the unit cooled to below a useful heat output range.

### Manual

To manually operate the fan system push the bottom switch to "MAN" and the top switch to either "HIGH" or "LOW". This will bypass the sensing device and allow full control of the fan.

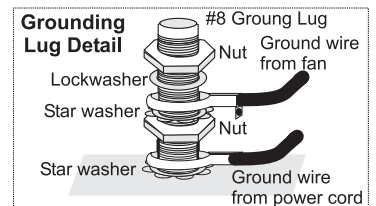
Switching from "AUTO" to "MAN" or "HIGH" to "LOW" may be done anytime.

## FAN WIRING



Blower/Fan Wiring Diagram

**NOTE:** This appliance, when installed, must be electrically grounded in accordance with local codes or, in the absence of local codes, with the National Electrical Code, ANSI/NFPA 70, or the Canadian Electrical code, CSA C22.1.



**WARNING: Electrical Grounding Instructions**  
This appliance is equipped with a three pronged (grounding) plug for your protection against shock hazard and should be plugged directly into a properly grounded three-prong receptacle. Do not cut or remove the grounding prong from this plug.

**CAUTION:** Label all wires prior to disconnection when servicing controls. Wiring errors can cause improper and dangerous operation.

# OPERATING INSTRUCTIONS

## OPERATING INSTRUCTIONS

With your unit now correctly installed and safety inspected by your local authority, you are now ready to start a fire. Before establishing your first fire, it is important that you fully understand the operation of your draft control.

**WARNING: To build a fire in ignorance or to disregard the information contained in this section can cause serious permanent damage to the unit and void your warranty!!**

## FIRST FIRE

When your installation is completed and inspected you are ready for your first fire.

- 1) Open control fully.
- 2) Open firebox door and build a small fire using paper and dry kindling. Secure door on the firebox and wait a few minutes for a good up-draft in the flue to establish the fire. (Leaving the door slightly open will help your fire start more rapidly.)

**CAUTION: Never leave unit unattended if door is left open. This procedure is for fire start-up only, as unit may overheat if door is left open for too long.**

- 3) With the draft still in the fully open position add two or three seasoned logs to your fire. Form a trench in the ash bed to allow air to reach the rear of the firebox prior to closing the door.
- 4) After about 15 to 20 minutes, when your wood has begun to burn strongly, adjust your draft control down to keep the fire at a moderate level.

**WARNING: Never build a roaring fire in a cold stove. Always warm your stove up slowly!**

- 5) Once a bed of coals has been established, you may adjust the draft control to a low setting to operate the unit at its most efficient mode.
- 6) During the first few fires, keep the combustion rate at a moderate level and avoid a large fire. Only after 5 or 6 such fires can you operate the stove at its maximum setting, and only after the metal has been warmed.
- 7) For the first few days, the stove will give off an odour from the paint. This is to be expected as the high temperature paint becomes seasoned. Windows and/or doors should be left open to provide adequate ventilation while this temporary condition exists. Burning the stove at a very high temperature the first few times may damage the paint. Burn fires at a moderate level the first few days.

- 8) Do not place anything on the stove top during the curing process. This may result in damage to your paint finish.
- 9) During the first few days it may be more difficult to start the fire. As you dry out your firebrick and your masonry flue, your draft will increase.
- 10) For those units installed at higher elevations or into sub-standard masonry fireplaces, drafting problems may occur. Consult an experienced dealer or mason on methods of increasing your draft.
- 11) Some cracking and popping noises may be experienced during the heating up process. These noises will be minimal when your unit reaches temperature.
- 12) Before opening your door to reload, open draft fully for approximately 10 to 15 seconds until fire has been re-established. This will minimize any smoking.
- 13) All fuel burning appliances consume oxygen during operation. It is important that you supply a source of fresh air to your unit while burning. A slightly opened window is sufficient for the purpose. If you also have a fireplace in your home, a downdraft may be created by your Regency Stove causing a draft down your chimney. If this occurs, slightly open a window near your unit.

**CAUTION: If the body of your unit, flue baffle or any part of the chimney connector starts to glow, you are over-firing. Stop loading fuel immediately and close the draft control until the glow has completely subsided.**

- 14) If you have been burning your stove on a low draft, use caution when opening the door. After opening the damper, open the door a crack, and allow the fire to adjust before fully opening the door.
- 15) The controls of your unit or the air supply passages should not be altered to increase firing for any reason.
- 16) If you burn the unit too slowly or at too low a setting your unit will not be operating as efficiently as it can. An easy rule of thumb says that if your glass is clean, then your flue is clean and your exhaust is clean. Burn the stove hot enough to keep your glass clean and you won't need to clean your flue as often.

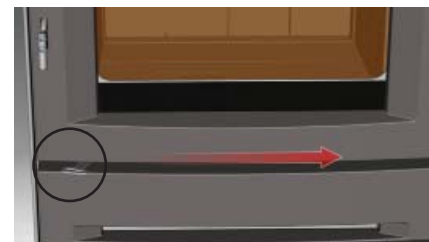
**NOTE:** If using a smoke detector, select an area in the room where the appliance is located that will not prematurely set off the smoke detector.

### WARNING

**Fireplace Stoves equipped with doors should be operated only with doors fully closed. If doors are left partly open, gas and flame may be drawn out of the fireplace stove opening, creating risks from both fire and smoke.**

## DRAFT CONTROL

Both the primary and air wash drafts are controlled by the control rod located on the left side of the unit (when facing the unit). To increase your draft - pull open, and to decrease - push closed. All units have a secondary draft system that continually allows combustion air to the induction ports at the top of the firebox, just below the flue baffle.



Left - Open

Right - Closed

## ASH DISPOSAL

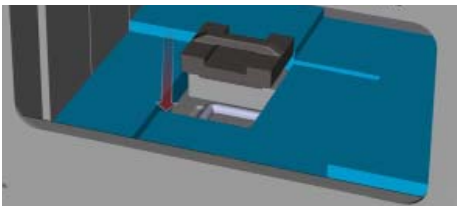
During constant use, ashes should be removed every few days. The Ash Drawer option features a convenient ash dump for easy removal of ash, refer to the "Modular Options" section.

### Safety Precautions

- 1) Do not allow ashes to build up to the loading doors! Only remove ashes when the fire has died down. Even then, expect to find a few hot embers.
- 2) Please take care to prevent the build-up of ash around the start-up air housing located inside the stove box, under the loading door lip.
- 3) Never start a fire if the ash plug and ash drawer are not in place. This will cause overfiring which can cause excessive warping of the stove. Evidence of overfiring can void the warranty on your stove.
- 4) The firebricks are brittle and can be damaged if the plug is replaced carelessly or pieces that are too large are forced through the hole.

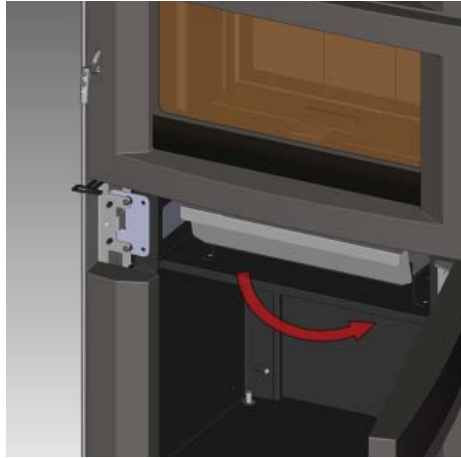
### Ash Drawer Operating Guideline

- 1) Only clean ashes out of the stove when the stove is cold. Remove the plug by lifting on the handle using the tool provided. Push the ashes down the hole into the ash drawer, the large pieces can be left in the firebox and burned during the next fire or removed through the door opening.

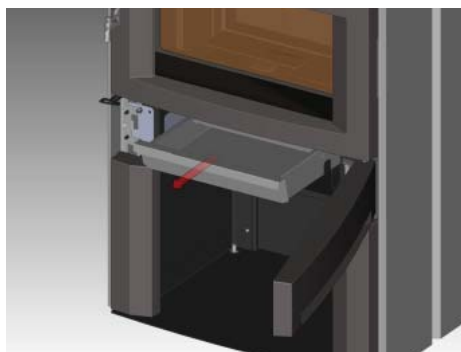


- 2) Always leave 1/2 to 1 inch of ash in the bottom of the firebox. This helps in easier starting and a more uniform burn of your fire. Replace ash plug when ashes have been removed.

- 3) Open the lower surround door by hooking two fingers in the slot near the left side - pull open towards the right.



- 4) When emptying the ash drawer, make sure the ashes are cold. Ashes should be placed in a metal container with a tight fitting lid. The closed container of ashes should be placed on a non - combustible floor or on the ground, well away from all combustible materials, pending final disposal. If the ashes are disposed of by burial in soil or otherwise locally dispersed, they should be retained in the closed container until all cinders have thoroughly cooled. Other waste should not be placed in the ash container.
- 5) Before putting the ash drawer back into place, make sure the ash plug is back in place.



## SAFETY GUIDELINES AND WARNINGS

- 1) Never use gasoline, gasoline type lantern fuels, kerosene, charcoal lighter fuel, or similar liquids to start or 'freshen up' a fire in your heater. Keep all such liquids well away from the heater while it is in use.
- 2) Keep the door closed during operation and maintain all seals in good condition.
- 3) Do not burn any quantities of paper, garbage, and never burn flammable fluids such as gasoline, naphtha or engine oil in your stove. Some fuels (eg. charcoal) can give off CO<sub>2</sub>, which is harmful and can cause sickness.
- 4) If you have smoke detectors, prevent smoke spillage as this may set off a false alarm.
- 5) Do not overfire heater. If the chimney connector, flue baffle or the stove top begin to glow, you are overfiring. Stop adding fuel and close the draft control. Overfiring can cause extensive damage to your stove including warpage and premature steel corrosion. Overfiring will void your warranty. Do not operate stove with access panes, doors or windows open.
- 6) Do not permit creosote or soot build-up in the chimney system. Check and clean chimney at regular intervals. Failure to do so can result in a serious chimney fire.
- 7) Your Regency stove can be very hot. You may be seriously burned if you touch the stove while it is operating, keep children, clothing and furniture away. Warn children of the burn hazard.
- 8) The stove consumes air while operating, provide adequate ventilation with an air duct or open a window while the stove is in use.
- 9) Do not connect this unit to a chimney flue serving another appliance.
- 10) Do not use grates or andirons or other methods for supporting fuel. Burn directly on the bricks.
- 11) Open the draft control fully for 10 to 15 seconds prior to slowly opening the door when refuelling the fire.
- 12) Do not connect your unit to any air distribution duct.
- 13) Your woodstove must burn dry, seasoned-standard firewood only. The use of cut lumber, plywood, "mill ends", coal, charcoal etc. is prohibited as this fuel can easily overheat your woodstove. Evidence of excessive overheating will void your warranty. As well, a large portion of sawmill waste is chemically treated lumber, which is illegal to burn in many areas. Salt drift wood, chemically treated fire logs and wet/green wood also must not be burned in your woodstoves.
- 14) Do not store any fuel closer than 2 feet from your unit. Do not place wood, paper, furniture, drapes or other combustibles near the appliance. House fire and property damage may result if combustible items are stored within the required clearances.
- 15) **WARNING: Do not operate without either the Ash Plug properly seated or the Ash Dump Plates screwed in place, excessive temperatures will result.**
- 16) Do not operate unit with broken glass.
- 17) Do not abuse glass door such as slamming or striking.
- 18) **Caution:** Do not build a fire too close to the glass as soot and creosote will be created.

## FAN MAINTENANCE

### TO REMOVE THE FAN:

Reverse Steps 5-2 in fan installation section.

**Maintenance:** The sealed bearings are lubricated, there is no need to lubricate them further. (Extra lubricant will cause more lint and dust buildup - causing the bearings to prematurely fail). Regular cleaning and vacuuming of the fan area will add to the life of the motor.

### IMPORTANT:

These fans collect a lot of dust from within your home. Ensure you maintain these fan motors on a regular basis by vacuuming the fan blades and housing using a soft brush nozzle.

## MAINTENANCE

It is very important to carefully maintain your fire-place stove, including burning seasoned wood and maintaining a clean stove and chimney system. Have the chimney cleaned before the burning season and as necessary during the season, as creosote deposits may build up rapidly. Moving parts of your stove require no lubrication.

### CREOSOTE

When wood is burned slowly, it produces tar and other organic vapors, which when combined with moisture, form creosote. The creosote vapors condense in the relatively cool chimney flue of a slow burning fire. As a result, creosote residue accumulates on the flue lining. When ignited, this creosote can result in an extremely hot fire.

**WARNING:** Things to remember in case of a chimney fire:

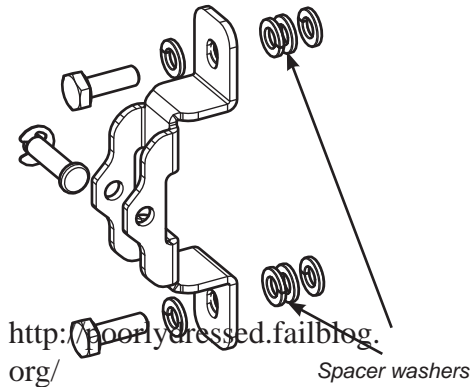
1. Close all draft and damper controls.
2. CALL THE FIRE DEPARTMENT.

### Ways to Prevent and Keep Unit Free of Creosote

- 1) Burn stove with the draft control wide open for about 10-15 minutes every morning during burning season.
- 2) Burn stove with draft control wide open for about 10 - 15 minutes every time you apply fresh wood. This allows the wood to achieve the charcoal stage faster and burns up any unburned gas vapours which might otherwise be deposited within the system.
- 3) Only burn seasoned wood! Avoid burning wet or green wood. Seasoned wood has been dried at least one year.
- 4) A small hot fire is preferable to a large smouldering one that can deposit creosote within the system.
- 5) Check the chimney at least twice a month during the burning season for creosote build-up.
- 6) Have chimney system and unit cleaned by competent chimney sweeps twice a year during the first year of use and at least once a year thereafter or when a significant layer of creosote has accumulated (3 mm/1/8" or more) it should be removed to reduce the risk of a chimney fire.

## DOOR CATCH ADJUSTMENT

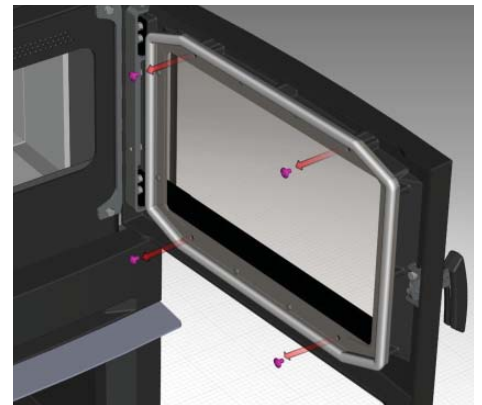
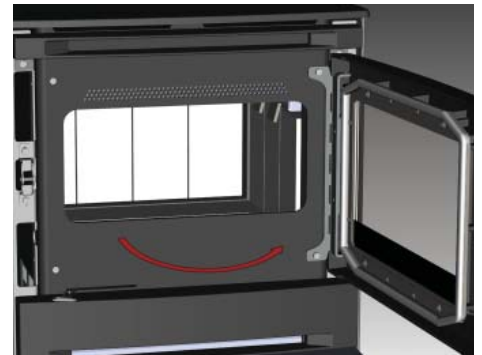
The door catch may require adjustment as the door gasket material compresses after a few fires. Removal of the spacer washer, shown in the diagram below, will allow the catch to be moved closer to the door frame, causing a tighter seal. Remove and replace the nuts, washer and spacer as shown.



## GLASS REPLACEMENT

Allow the stove to cool before removing or replacing glass. Remove the door from the stove and remove the glass retainer. Use caution when removing broken glass to avoid injury. When placing the replacement glass in the door, make sure that the glass gasketing will properly seal your unit. Replace the retainer, it should rest on the gasket not the glass, and tighten securely with a glass clips and screws. Do not wrench down on the glass as this may cause breakage.

Do not use substitute materials. If your glass does break, do not continue to use your unit until it has been replaced.



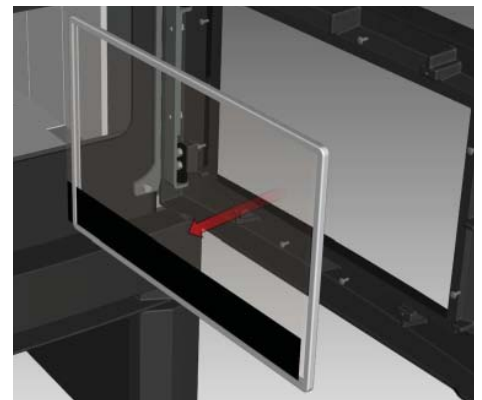
## DOOR GASKET

If the door gasket requires replacement, 5/8" diameter material must be used. A proper high temperature gasket adhesive is required. A gasket repair kit, Part # 846-570 is available from your local Regency dealer.

## GLASS MAINTENANCE

Your Regency stove is supplied with 5 mm Neoceram ceramic glass that will withstand the highest heat that your unit will produce. In the event that you break your glass by impact, purchase your replacement from an authorized Regency dealer only, and follow our step-by-step instructions for replacement.

Allow the stove to cool down before cleaning the glass, do not clean the glass when it is hot. Do not use abrasive cleaners.



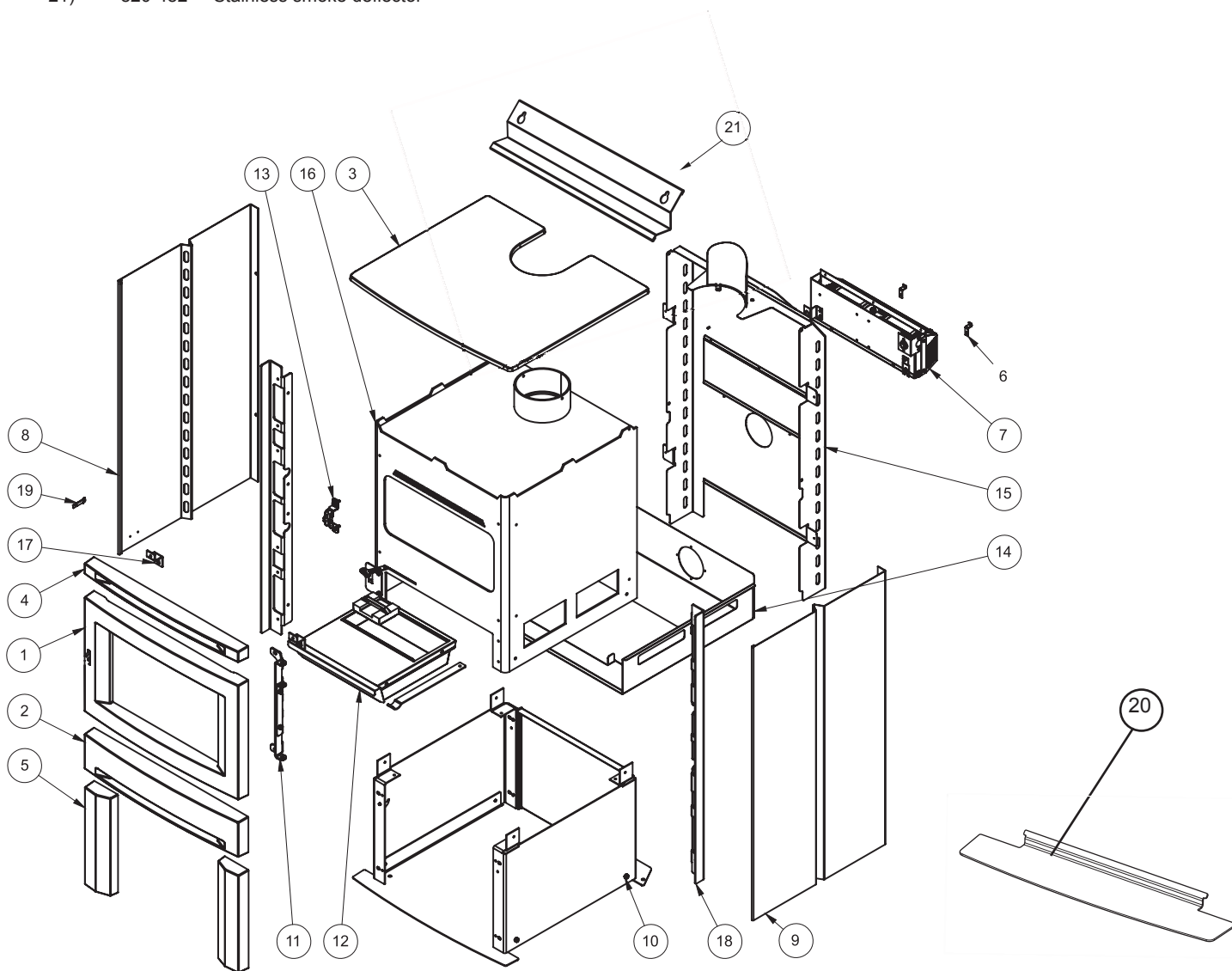
## MAINTENANCE

Annual Maintenance	
Completely clean out entire unit	Annually
Inspect air tubes, baffles and bricks	Replace any damaged parts.
Adjust door catch / latch	If unable to obtain a tight seal on the door - replace door gasket seal. Readjust latch after new gasket installed.
Inspect condition and seal of: Glass Gasket Door Gasket	Perform paper test - replace gasket if required
Paper Test	Test the seal on the loading door with a paper bill. Place a paper bill in the gasketed area of the door on a cold stove—close the door. Try to remove the paper by pulling. The paper should not pull out easily, if it does, try adjusting the door latch, if that doesn't solve the problem replace the door gasket.
Check and lubricate door hinge + latch	Use only high temperature anti seize lube. (ie. never seize)
Check glass for cracks	Replace if required.
Clean blower motor	Disconnect power supply. Remove and clean blower. <b>*DO NOT LUBRICATE*</b>
Inspect and clean chimney	Annual professional chimney cleaning recommended.



## MAIN ASSEMBLY

Part #	Description	Part #	Description
1)	156-261 Cast Door		
2)	156-524 Surround Door		
3)	146-211 Cast Top	940-369/P	Neoceram Glass
4)	156-261 Surround Top/ Bottom		
5)	076-011 Front Leg	918-926	Manual
6)	076-011 Rear Fan Clip		
7)	200-917 Fan Assembly		
8)	146-003 Side Shield (LH)		
9)	146-002 Side Shield (RH)		
10)	146-514 Pedestal Assembly		
11)	156-523 Door Hinge Assembly		
12)	220-516 Ash Drawer Assembly		
13)	156-523 Door Catch Assembly		
14)	146-517 Heat Shield Assembly		
15)	146-517 Back Shield Assembly		
16)	146-512 Firebox Assembly		
17)	146-011 Top/Bottom Vents		
18)	146-008 Side Support		
19)	948-216 Regency Logo plate		
20)	076-022 Ashlip		
21)	820-482 Stainless smoke deflector		

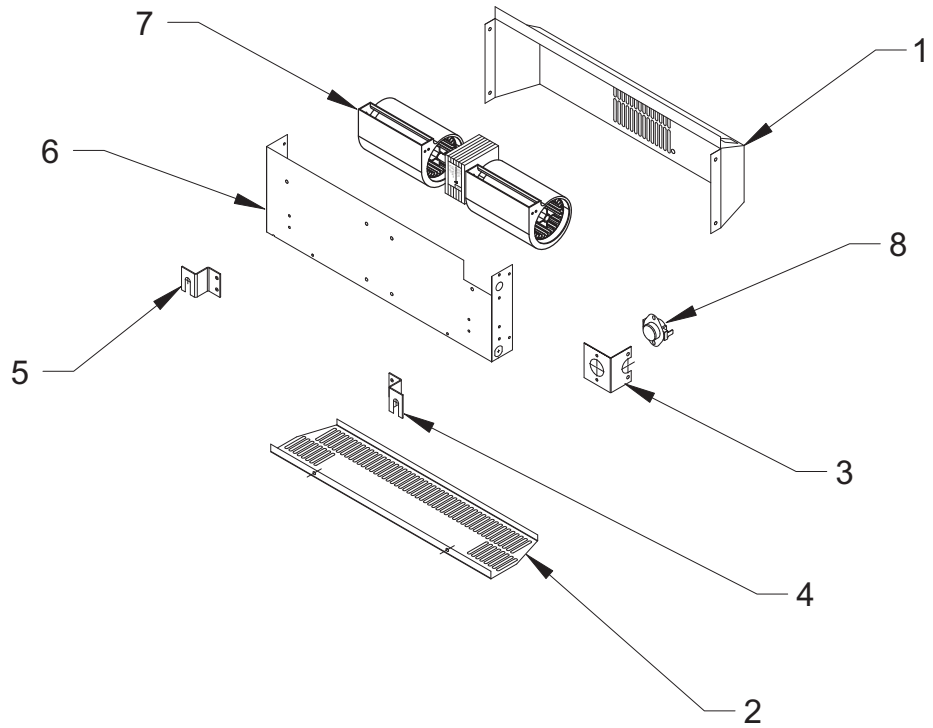




# PARTS LIST

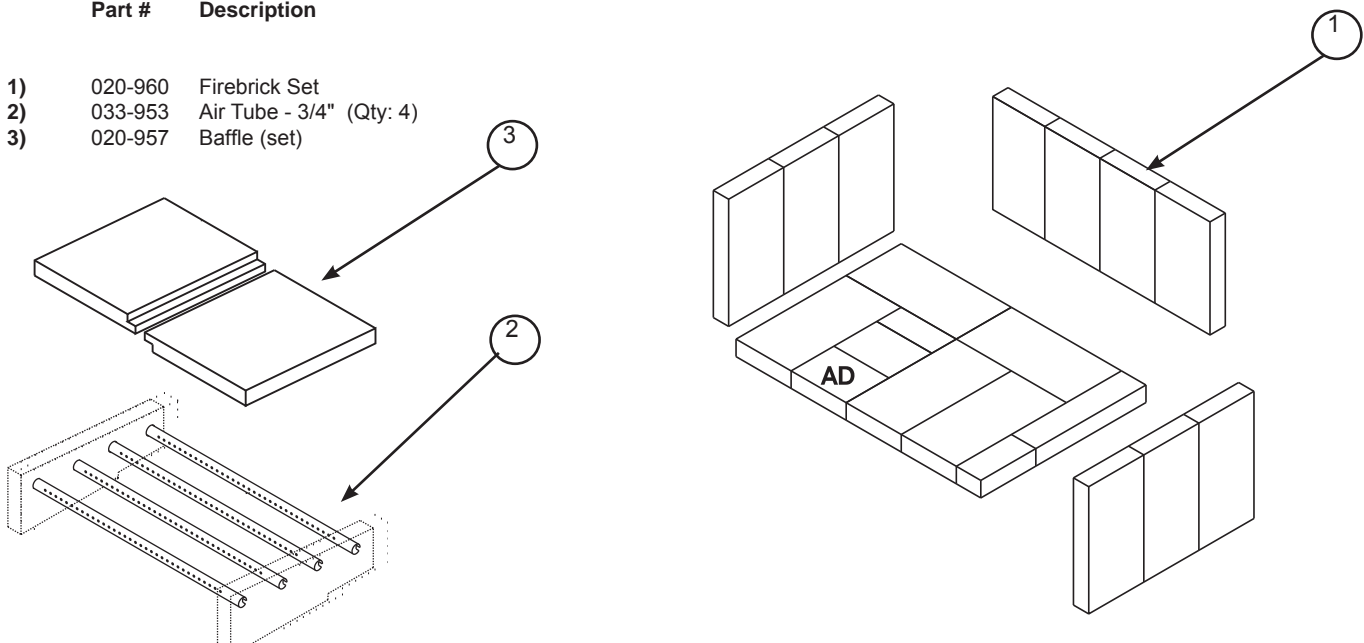
## FAN ASSEMBLY

Part #	Description
1)	076-201 Fan Housing Front
2)	222-022 Fan Housing Bottom
3)	222-036 Sensor Mount
4)	200-227 Fan Bracket Right Hand
5)	200-228 Fan Bracket Left Hand
6)	200-229 Fan Housing Back
7)	910-157/P Fan
8)	910-142 Thermodisc



## FIRE BRICK / AIR TUBE / BAFFLE

Part #	Description
1)	020-960 Firebrick Set
2)	033-953 Air Tube - 3/4" (Qty: 4)
3)	020-957 Baffle (set)





**Regency Fireplace Products are designed with reliability and simplicity in mind. In addition, our internal Quality Assurance Team carefully inspects each unit thoroughly before it leaves our door. FPI Fireplace Products International Ltd. is pleased to extend this limited lifetime warranty to the original purchaser of a Regency Product. This warranty is not transferable.**

**The Warranty:** Lifetime

Covered under the agreement are the following components:

Firebox, ceramic baffle, vermiculite baffle, steel baffles (H2100), convector airmate, castings, ashdrawer, glass (thermal breakage), gold plating (against defective manufacture), airtubes (against warpage) and door handles.

The above will be covered for parts and subsidized labour for the first five years and parts only thereafter with the exception of the fireboxes (see below).

FPI is not liable for freight or labor on any wood burning appliance replaced in field.

Electrical components such as blowers, switches and thermdisc's are covered for two years parts and one year subsidized labour\* from date of purchase.

Repair/replacement parts purchased by the consumer from FPI after the original coverage has expired on the unit will carry a 90 day warranty, valid with a receipt only. Any item shown to be defective will be repaired or replaced at our discretion. No labor coverage is included with these parts.

**Conditions:**

Any part or parts of this unit which in our judgement show evidence of such defects will be repaired or replaced at FPI's option, through an accredited distributor or agent provided that the defective part be returned to the distributor or agent Transportation Prepaid, if requested.

It is the general practice of FPI to charge for larger, higher priced replacement parts and issue credit once the replaced component has been returned to FPI and evaluated for manufacturer defect.

The authorized selling dealer is responsible for all in-field service work carried out on your Regency product. FPI will not be liable for results or costs of workmanship from unauthorized service persons or dealers.

At all times FPI reserves the right to inspect product in the field which is claimed to be defective.

All claims must be submitted to FPI by authorized selling dealers. It is essential that all submitted claims provide all of the necessary information including customer name, purchase date, serial #, type of unit, problem, and part or parts requested, without this information the warranty will be invalid.

**Exclusions:**

This limited Lifetime Warranty does not extend to or include paint, door or glass gasketing, firebrick or trim. It does not cover installation and operational related problems such as over-firing, use of corrosive driftwood, downdrafts or spillage caused by environmental conditions, nearby trees, buildings, hilltops, mountains, inadequate venting or ventilation, excessive offsets, negative air pressures caused by mechanical systems such as furnaces, fans, clothes dryers etc.

At no time will FPI be liable for any consequential damages which exceed the purchase price of the unit. FPI has no obligation to enhance or modify any unit once manufactured. ie. as products evolve, field modifications or upgrades will not be performed.

FPI will not be liable for travel costs for service work.

Installation and environmental problems are not the responsibility of the manufacturer and therefore are not covered under the terms of this warranty policy.

Any unit which shows signs of neglect or misuse is not covered under the terms of this warranty policy.

The warranty will not extend to any part which has been tampered with or altered in any way, or in our judgment has been subject to misuse.

Freight damage to stoves and replacement parts is not covered by warranty and is subject to a claim against the freight carrier by the dealer.

FPI will not be liable for acts of God, or acts of terrorism, which cause malfunction of the appliance.

Performance problems due to operator error will not be covered by this warranty policy.

Products made or provided by other manufacturers and used in conjunction with the operation of this appliance without prior authorization from FPI, may nullify your warranty on this product.

*\* Subsidy according to job scale as predetermined by FPI.*

# Register your Regency® warranty online [www.regency-fire.com](http://www.regency-fire.com)

## Reasons to register your product online today!

- View and modify a list of all your registered products.
- Request automatic email notification of new product updates.
- Stay informed about the current promotions, events, and special offers on related products.

***Installer: Please complete the following information***

**Dealer Name & Address:** \_\_\_\_\_

\_\_\_\_\_

**Installer:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

**Date Installed:** \_\_\_\_\_

**Serial No.:** \_\_\_\_\_